

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
October 24, 2018
Draft

The Addison County Regional Planning Commission's Executive Board held its monthly meeting at the Regional Planning Commission's office in Middlebury with Chair, Diane Benware, presiding.

ROLL CALL

Ferrisburgh Tim Davis
Leicester Diane Benware
Lincoln Steve Revell
Middlebury Ted Davis
Shoreham Nick Causton
Monkton Steve Pilcher
Vergennes Shannon Haggett

STAFF: Adam Lougee, Director

Diane opened the meeting at 6:30.

MINUTES

Minutes: Ted Davis moved to adopt the September 26, 2018 minutes. Steve Revell seconded the motion. The motion passed by a voice vote with Nick Causton abstaining.

TREASURER'S REPORT

Adam handed out a financial report through September 2018. He noted that revenues exceeded expenses by about \$40,000. After some discussion, **Stephen Pilcher moved to accept the Treasurer's Report as presented. Nick Causton seconded the motion which all approved.**

COMMITTEE REPORTS

Act 250/248: Adam noted no action since the Full Commission meeting. Steve Revell asked about the Town and Country Home Application. Adam noted that the District 9 Commission had sent out a recess order requesting additional information, the most substantive of which appeared to revolve around Criteria 9(L).

Energy: The Committee will meet again November 6th at 6:00 p.m.

Local Government: No activity.

Natural Resources: The Committee will meet before the next full Commission meeting at 6:00 p.m. on November 14th.

Transportation: Shannon reported that the main item on the agenda was the Aviation Plan hearing. He noted that a lot of the local aviation community was in attendance.

OLD BUSINESS

Personnel – Transportation Planner: Adam noted that he had concluded the interview process and had made an offer to Mike Winslow of Vergennes to serve as ACRPC's new Transportation Planner. Adam distributed Mike's resume and discussed salary and benefits with the Executive Board. The Board supported the package Adam had offered.

Personnel – Onetime proposal to buydown comp time: Adam approached the Board about making a one-time offer to buy down existing comp time from the employees of the Commission. He noted that several people had worked extra long hours since this summer and had not been able to use the comp time in the manner in which we anticipate using it. He noted he had not asked before and expected this to be a one-time event to reward people for helping out while ACRPC was short staffed. After some discussion, **Stephen Pilcher moved to support a onetime buyout of comp time up to \$5,000. Shannon Haggett seconded the motion, which all approved.**

Energy Plan, Public Hearing with Public Service Department: Adam noted that the Public Service Board had held its hearing on the ACRPC's Energy Plan at ACRPC's office at 6:00 p.m. on October 15th. Adam thanked the Energy Committee members that attended for their support. Their presence made it a really interesting and rewarding discussion.

Building Lease. Adam reported that he continued to receive good news from REMORA, the Commission's landlord concerning its lease of 14 Seminary Street. REMORA is on track to reach an agreement with other tenants within this property and is working to extend the leases. REMORA will extend ACRPC's lease for an additional 5 – 10 years on the current terms. The Executive Board likes this space for the Commission and encouraged Adam to pursue extending the lease.

Schedule Policy Committee Meeting: Adam asked Diane and Shannon, as members of the policy committee to work with him after the Executive Board to schedule the Committees first meeting.

Other: None.

NEW BUSINESS

Municipal Planning Grants: Adam noted that the Region's municipalities had, with ACRPC's help, submitted 5 different applications for municipal planning grants totaling requests for over \$95,000. Unfortunately, only \$36,000 is allocated to the Region under the current formula. Therefore, Adam noted that several would likely not get funding.

Other: None.

ADJOURNMENT

Stephen Pilcher moved to adjourn. Steve Revell seconded the motion. All approved and the meeting adjourned at 7:15 p.m.

Respectfully submitted by
Adam Lougee