

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
May 23, 2018

The Addison County Regional Planning Commission's Executive Board held its regular meeting at the Regional Planning Commission's office in Middlebury with Chair, Jeremy Grip, presiding.

**ROLL CALL**

*Ferrisburgh* Tim Davis  
*Leicester* Diane Benware  
*Lincoln* Steve Revell  
*Middlebury*  
*Middlebury*  
*Ripton* Jeremy Grip  
*Shoreham*

STAFF: Adam Lougee, Director

Jeremy Grip opened the meeting at 6:35.

**MINUTES**

**April 25, 2018 Minutes: Steve Revell moved to adopt the April 25, 2018 minutes. Diane Benware seconded the motion. The motion passed by a voice vote.**

**TREASURER'S REPORT**

Adam distributed the Treasurer's report. It showed that in the current fiscal year through April, revenues trail expenses by about \$30,000. That is bad news. Adam noted that several of our new programs will need to be billed at the end of the project, impacting our cash flow. He also noted we still have some very limited other billing to do. Adam concluded he believes he can bring in a balanced year, but it is going to be very difficult and he will really need to focus on revenue.

**Tim Davis moved to adopt the Treasurer's Report as presented. Steve Revell seconded the motion. The motion passed by a voice vote with all in favor.**

**COMMITTEE REPORTS**

Act 250/248, Adam reported no activity since the last meeting. He did note that the Act 250/248 Committee will meet on June 5<sup>th</sup> at 4:30 to review some small renewable developments and then meet jointly with the Energy Committee to review VELCO's Long Range Transmission Plan.

Energy: Jeremy noted that a draft of the Energy Plan is available on ACRPC's Website and that our first public hearing on the Energy Section of the Plan will be on June 13<sup>th</sup>. The Energy committee will also meet on June 5<sup>th</sup> after its joint meeting with Act 250/248 to review DPS comments on ACRPC's draft plan.

Local Government: The Committee has a hearing in Whiting on May 30<sup>th</sup>.

Natural Resources: No meeting.

Transportation: The TAC enjoyed a presentation from Jim Gish on the Middlebury rail bridges project and from Scott Williams of Pathways Consulting on its Creek Road study for Middlebury.

## **OLD BUSINESS**

Emergency Planner Position: Adam noted he had hired Andrew L'Roe to serve as ACRPC's new Emergency Planner. Adam handed out Andrew's resume and informed the board that he believes he will be a good addition to the staff.

Annual Meeting Wrap-up. The Board noted it was pleased with the meeting, but wants to line up a speaker as early as possible next year.

Energy Plan: As noted above, the Energy Committee looks to have hearings in June and July, followed immediately by a vote in July.

Other: None.

## **NEW BUSINESS**

Draft Budget and Workplan: Adam noted that the budget and workplan he is proposing is substantially the same as he presented at the full commission meeting. He went over the few changes he had made to the proposed budget, the most substantial being the increase in TPI funding to conduct the Rt 22A Truck Study with VTrans. Adam will present the Budget and Workplan to the Full Commission in June for its adoption.

Other: The Board asked Adam to invite the new members for next year to the June Executive Board meeting.

Tim Davis offered and the Board agreed to have him review ACRPC's Long term, short term and life insurance policies to ensure the Commission was getting favorable rates for the policies it offers.

## **ADJOURNMENT**

**Tim Davis moved to adjourn. Steve Revell seconded the motion. All approved and the meeting adjourned at 7:35 p.m.**

Respectfully submitted by  
Adam Lougee