

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
FULL COMMISSION MEETING MINUTES  
July 10, 2019

*ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Diane Benware of Leicester, presiding.*

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**ROLL CALL:**

*Addison:*

*Bridport:* Andrew Manning  
Ed Payne

*Orwell:*

*Bristol:*

*Panton*

*Cornwall:*

*Ripton:* Jeremy Grip

*Ferrisburgh:* Tim Davis  
Steve Huffaker

*Salisbury:* Tom Scanlon  
Barrie Bailey

*Goshen:* Jim Pulver

*Shoreham:*

*Leicester:* Diane Benware

*Lincoln:* Steve Revell

*Starksboro:* Richard Warren

*Middlebury:* Karl Neuse  
Candy McLaughlin

*Vergennes:* Cheryl Brinkman  
Shannon Haggett

*Waltham:*

*Monkton:* Wendy Sue Harper

*Weybridge:*

*New Haven:* Harvey Smith  
Tim Bouton

*Whiting:* Ellen Kurrelmeyer

**CITIZEN INTEREST REPRESENTATIVES:**

*Addison County Farm Bureau:*

Kent Wright

*Addison County Economic Development Corp:*

*Otter Creek Audubon Society:*

Ron Payne

*Otter Creek Natural Resources:*

Paul Wagner

*Addison County Chamber of Commerce:*

**ACRPC EXECUTIVE BOARD**

*Chair:* Diane Benware

*Vice-Chair:* Steve Pilcher

*Secretary:* Tim Davis

*Treasurer:* Nick Causton

*At Large:* Shannon Haggett

Ross Conrad

Tom Scanlon

**STAFF**

*Executive Director:* Adam Lougee

*Assistant Director/GIS Manager:* Kevin Behm

*Land use Planner:* Katie Raycroft-Meyer

*Transportation Planner:* Mike Winslow

*Emergency Planner:* Andrew L'Roe

*Office Manager/Bookkeeper:* Pauline Cousino

*Eco-Americorps member:* Allison Dinwiddie

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 www.acrpc.org Phone: 802.388.3141 Fax: 802.388.0038

**7:00 p.m. BUSINESS MEETING:** Diane opened the meeting and introduced the first order of business by changing the Agenda slightly, Welcoming new Delegates first and going around the room for brief introductions. In particular, Diane welcomed Candy McLaughlin a new delegate from the Town of Middlebury. Candy introduced herself as a recent arrival to Middlebury. She noted she came from Lexington, MA where she worked in Town government for a number of years.

**I. Approval of Minutes. A motion by Tom Scanlon to accept the June 12, 2019 minutes seconded by Ellen Kurrelmeyer was approved, with a couple of non-substantive amendments, by voice vote with Steve Revell and Shannon Haggett abstaining.**

**II. Executive Board Minutes:** Diane noted that the Executive Board draft minutes are included in the meeting package. She explained that they are available for the Commission's information, but do not require any action. Upon hearing no questions regarding the draft Executive Board meeting minutes, Diane moved to the next item on the agenda.

**III. Treasurers Report:** Adam presented the Treasurer's Report. Adam distributed this year's budget through May. Adam noted our cash flow is about as low as he has seen it, but we have lots of outstanding receivables. He noted expenses exceeded revenues by about \$70,000. Adam noted we have lots of billing to do at the end of the year and that he is still hopeful revenues will catch up to expenses. Adam concluded he was happy to take any questions. **A motion by Tom Scanlon to approve the treasurer's report as presented, seconded by Steve Revell was approved unanimously by voice vote.**

## **IV. Committee Reports:**

ACT250/248 Committee: Ellen reported that the committee had not met and that it had not received any significant applications.

Energy Committee: No Meeting.

Natural Resources: Wendy Sue Harper reported the Natural Resources Committee was supposed to meet with the ANR Otter Creek Basin Planner this evening. However, they had delayed the meeting until September because the draft of the basin plan was not complete enough to discuss at this time.

Transportation Advisory Committee: Andrew Manning reported that the TAC met in June. He noted the main item of business was a discussion of Emerald Ash Borer and its impact on the Region's Roads and rights of way.

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Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Local Government Committee: The Local Government Committee did not meet.

Policy Committee: Shannon reported that the Policy Committee had received comments back from VLCT's legal team, would evaluate those comments later this month and would bring the Policies to the Commission upon completion of its review.

Economic Development Committee: Adam reported that the joint committee working on creating an Economic Development Plan for the two organizations was working with the interns it will use for data collection and analysis over the summer. Its next meeting is July 24<sup>th</sup> at 8:00 a.m.

Housing Committee: Tim Davis reported that the committee had started its work, but is still looking for a couple more members.

**V. Joint Partners Report:** See Economic Development Committee.

**VI. Delegate Staff Recognition/ Project Highlights:** See Welcome above.

## **VII. Old Business.**

Committees and Programs: Adam noted that in everyone's meeting package he had included a description of all committees and a form for Commissioner's to complete and return requesting a committee assignment. Adam asked that all Commissioners return their requests to him prior to the August Executive Board meeting. Adam noted at the August Executive Board, the Board will appoint new committees and distribute those assignments at the September meeting. He requested that delegates on committees remain on those committees until the new committee is formed at the September meeting.

Adam also requested program ideas for the future. Ideas suggested last meeting included asking GMP to speak about constrained power lines in the Region and a program on workforce development. This meeting people added enhanced energy plans, Fish and Wildlife accesses in the Region and GMP's renewable energy policy.

Other: None.

## **VIII. New Business**

S96 – Water Quality work: Adam noted that lately ACRPC had been doing a lot more water quality work. He pointed to programs like Grants in Aid and the Category A Back Road grants ACRPC had received. Adam noted he expects that trend to continue with the recent passage of S96, a law establishing new "water quality service providers". Adam noted that

RPC's are one of the entities the State is eyeing to take on this responsibility. To date, RPC's have responded that it is work we could do, but have been unwilling to commit unequivocally because of some of the constraints ANR desired to have over the providers. The rules are just being started, so it is too early to tell how this will work out, but Adam wanted all to know this is something that ACRPC will have to address in the near future.

Meeting Calendar: Adam noted he included a calendar for the year in everyone's meeting package. He also noted that the full Commission does not meet in August.

Other: None.

**IX. Member Concerns.**

**X. Adjourn. On a motion to adjourn by Tom Scanlon, seconded by Tim Bouton and unanimously approved, the meeting adjourned at 8:00 pm.**

Respectfully submitted by:  
Adam Lougee

DRAFT