

ADDISON COUNTY REGIONAL PLANNING COMMISSION
FULL COMMISSION MEETING MINUTES
November 14, 2018

ACRPC held its monthly meeting at its office on Seminary Street in Middlebury with the Chair, Diane Benware of Leicester, presiding.

ROLL CALL:

<i>Addison:</i>		<i>Orwell:</i>	
<i>Bridport:</i>	Andrew Manning Ed Payne	<i>Panton:</i>	
<i>Bristol:</i>	Peter Grant	<i>Ripton:</i>	Jeremy Grip
<i>Cornwall:</i>	Stan Grzyb	<i>Salisbury:</i>	Tom Scanlon
<i>Ferrisburgh:</i>	Arabella Holzapfel Steve Huffaker	<i>Shoreham:</i>	Nick Causton Linda Oaks
<i>Goshen:</i>	Jim Pulver	<i>Starksboro:</i>	
<i>Leicester:</i>	Diane Benware	<i>Vergennes:</i>	Cheryl Brinkman Shannon Haggett
<i>Lincoln:</i>	Steve Revell	<i>Waltham:</i>	
<i>Middlebury:</i>	Ted Davis Ross Conrad	<i>Weybridge:</i>	
<i>Monkton:</i>	Wendy Sue Harper Steve Pilcher	<i>Whiting:</i>	Ellen Kurrelmeyer
<i>New Haven:</i>	Tim Bouton		

CITIZEN INTEREST REPRESENTATIVES:

<i>Addison County Farm Bureau:</i>	Kent Wright
<i>Addison County Economic Development Corp:</i>	
<i>Otter Creek Audubon Society:</i>	Ron Payne
<i>Otter Creek Natural Resources:</i>	Ron Payne
<i>Addison County Chamber of Commerce:</i>	

ACRPC EXECUTIVE BOARD

Chair: Diane Benware
Vice-Chair: Steve Pilcher
Secretary: Tim Davis
Treasurer: Ted Davis
At Large: Steve Revell
Shannon Haggett
Nick Causton

STAFF

Executive Director: Adam Lougee
Assistant Director/GIS Manager: Kevin Behm
Land use Planner: Claire Tebbs
Transportation Planner:
Emergency Planner: Andrew L'Roe
Office Manager/Bookkeeper: Pauline Cousino
Eco-Americorps member: Allison Dinwiddie

7:00 p.m. BUSINESS MEETING: Diane opened the meeting and introduced the first order of business.

I. Approval of Minutes. A motion by Tom Scanlon to accept the October 10, 2018 minutes, seconded by Stephen Pilcher was approved unanimously by voice vote.

II. Executive Board Minutes: Diane noted that the Executive Board draft minutes are included in the meeting package. She explained that they are available for the Commission's information, but do not require any action. Upon hearing no questions regarding the draft Executive Board meeting minutes, Diane moved to the next item on the agenda.

III. Treasurers Report: Adam presented the Treasurer's Report. Adam noted that this year's budget through September is in the package. He noted balances were good and that through September, revenues exceeded expenses. Adam noted he was happy to take any questions. **A motion by Ted Davis to approve the treasurer's report as presented, seconded by Steve Revell was approved unanimously by voice vote.**

IV. Committee Reports:

ACT250/248 Committee: Adam reported the Act 250/248 Committee did not meet as it had not received any new applications. Adam also noted that the application by Town and Country Homes and Paulette McNary, which the Committee reviewed at its previous meeting was working its way through the system. When it comes out, Adam will bring the portion of the decision applying Criterion 9(L) to the Committee and full Commission for review.

Energy Committee: Jeremy Grip reported that the Energy Committee did not meet, but will meet next on December 4th at 6:00 p.m. when it will discuss next steps for the committee in implementing the Plan.

Natural Resources: Wendy Sue Harper announced the Natural Resources Committee met just before the Full Commission meeting on November 14th at 6:00 p.m. and discussed the Otter Creek Basin Plan with CEC Coordinator, Angie Allen.

Transportation Advisory Committee: Andrew Manning reported that the TAC met in October. The main item of business was a public hearing on the State of Vermont Aviation Plan. The TAC had a good discussion on the airport and was joined by about 10 local pilots.

Local Government Committee: The Local Government Committee did not meet. It will meet in Starksboro on December 6th.

V. Joint Partners Report: Adam introduced Fred Kenney, the Director of Addison County Economic Development. Adam noted that we had begun conversations with Addison County Economic Development Corporation about re-writing the Economic Development Section of the ACRPC plan so it could serve as a plan for ACEDC as well.

VI. Delegate Staff Recognition/ Project Highlights: Adam expressed his thanks on behalf of the commission to the Energy Committee. They all showed up to the Public Service Departments Public hearing on ACRPC's Energy Plan and engaged in an informed and impressive discussion with the Commissioner on our behalf.

VII. Old Business.

Public Service Department approves ACRPC Regional Energy Plan: Adam continued that because of the Energy Committee's good work, the Department of Public Service approved ACRPC's Regional Energy Plan. As a result, ACRPC is able to review local plans for energy plan compliance.

Staffing Update: Adam announced that he had hired Mike Winslow of Vergennes to serve as the Commission's Transportation Planner. He noted Mike's first day of work will be November 26th, just after Thanksgiving. Adam also noted that he was sad to announce that Claire Tebbs was leaving the commission at the end of this December to pursue other opportunities. He wished Claire well and encouraged Commissioners to wish her well before she leaves at the end of the month.

Municipal Planning Grants: Adam noted that the Region's municipalities had, with ACRPC's help, submitted 5 different applications for municipal planning grants totaling requests for over \$95,000. Unfortunately, only \$36,000 is allocated to the Region under the current formula. Therefore, Adam noted that several would likely not get funding.

Other: None.

VIII. New Business

Updating the Regional Plan: Adam noted that there were two sections of the Regional Plan that he had wanted to update. Housing and Population, because it was old and he had stated we would work on it when the Vermont Housing Finance Agency updated its new housing database and Forestry because of the new requirements as of last year. He expects that Forestry will be minimal and would like Natural Resources to do that work as part of its committee work. He also noted that Addison County Economic Development would like to work together to update that section of the plan for our mutual use.

Tom Scanlon moved to add Economic Development planning to the Plan update work ACRPC does this year. Peter Grant seconded the motion, which passed unanimously.

Other: None.

IX. Member Concerns.

X. Adjourn. On a motion to adjourn by Peter Grant, seconded by Wendy Sue Harper and unanimously approved, the meeting adjourned at 7:20 pm.

Respectfully submitted by: Adam Lougee

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