

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING

July 22, 2020

The Addison County Regional Planning Commission's Executive Board held its monthly meeting via Zoom with Chair, Stephen Pilcher, presiding.

ROLL CALL

<i>Middlebury</i>	Ross Conrad
<i>Monkton</i>	Stephen Pilcher
	Wendy Sue Harper
<i>Panton</i>	Jamie Dayton
<i>Ripton</i>	Jeremy Grip
<i>Vergennes</i>	Shannon Haggett
<i>Whiting</i>	Ellen Kurrelmeyer

STAFF: Adam Lougee, Director

Stephen opened the meeting at 6:30

MINUTES

Minutes: Shannon Haggett moved to adopt the June 24, 2020 minutes. Wendy Sue Harper seconded the motion. The motion passed with Jeremy Grip, Jamie Dayton and Wendy Sue Harper abstaining.

TREASURER'S REPORT

Adam distributed a Treasurer's Report prior to the meeting. He reviewed the financials in some depth. Adam noted cash flow was in good shape with a considerable amount of new invoicing. Revenues are slightly behind expenses. However, Adam stated that all expenses are in and he still knows of several invoices that still need to be sent. Adam believes we will end the year in good shape with revenues slightly exceeding expenses. Next year continues to be uncertain.

COMMITTEE REPORTS

Act 250: Ellen noted the Committee had not met. Adam announced that New Haven had settled with VELCO regarding the control center.

Energy: The Committee had not met, except jointly with Local Government. It will host its next event in August.

Local Government: The Local Government Committee and Energy Committee hosted two public hearings in Monkton and in Salisbury in June and reported their findings at the full Commission meeting. They will meet again in August to review Vergennes City Plan.

Natural Resources: The Committee has not met.

Economic Development Committee: Adam noted the Economic Development Committee has not met. However, Adam has been working closely with Fred Kenney at ACEDC on creating an application for disaster funding to the EDA and responding to a FEMA initiative focusing on the Addison Region to make recommendations to the Region 1 office regarding programs needed to respond to the COVID emergency.

Transportation Advisory Committee: The TAC did not meet in July.

Housing Committee: Ellen noted the committee continues to work on the housing plan.

OLD BUSINESS

Clean Water Quality Service Provider: Adam noted that ACRPC was chosen as the successful applicant from Basin 3, Otter Creek. The letter from ANR required that ACRPC automate the portion of its book keeping controlling this grant program. ACRPC will have a number of months to come into compliance. Adam will speak with Vance and Pauline to make that happen.

Vermont Municipal Employees Retirement System: Adam noted he had taken no action in investigating this since the last meeting.

Meetings, Including Committees, Full Commission and Annual Meetings. Adam reviewed ACRPC's Covid – 19 policy with the Executive Board. He noted that meetings would remain remote and the office would begin to open slowly for more than one staff member, but that most work would continue to be done remotely as per the latest guidance from the Agency of Commerce. He asked if the Executive Board and committees felt they were getting enough information/support. The Board responded that they were comfortable with the level of communications.

Broadband Innovation Grant: Adam noted that ACRPC had received the grant for \$60,000 and that he was excited to start work.

Communications Union Districts: Adam also reported that he had been working to establish a communications Union District for the Addison Region named the Addison County CUD. He noted that to date he had 6 towns sign on as founders. He will be doing more out reach and applying for grants to support the CUD.

Audit for 2019: Adam noted he had followed up on the last meeting and had reached out and secured Vance DeBouter to conduct ACRPC's audit for FY 2020.

Committees/Committee Assignments: Adam noted that at its August meeting the Executive Board would make committee assignments for the September full Commission meeting.

EDA/CEDS Application: Adam noted he had not heard any news on the results of this grant application.

Other: None.

NEW BUSINESS

Other: None.

Member's Concerns/Information:

Shannon noted that Vergennes was featured in the Zoning for Great Neighborhoods Planning Study completed and published by the Agency of Commerce. Stephen noted that Monkton was breaking ground on its new Town Hall.

ADJOURNMENT

Shannon Haggett moved to adjourn. Jamie Dayton seconded the motion. All approved and the meeting adjourned at 7:15 p.m.

Respectfully submitted,
Adam Lougee