

**Addison County Emergency Planning Committee
DRAFT MINUTES
Zoom Meeting, May 27, 2020**

Local Emergency Planning Committee Meeting:

1. Call to Order at 5:05pm by-Chair Matt Fraley

2. Minutes – February 26, 2020

Motion by Charlene Phelps and seconded by Tom Hanley to accept the minutes as written. **Motion approved**

3. Treasurer’s Report—

Charlene Phelps moved, seconded by Beth Diamond to approve Treasurer’s report. **Motion passed.**

Reimbursements

ACRPC Staff Expense Invoice - \$1958.18 -Tom Hanley moved to pay the invoice, seconded by Charlene Phelps **Motion passed.**

Redirect meeting refreshment cost of \$90 to local EMS (Bristol and Vergennes) for training support. Tom Hanley moved and Charlene Phelps seconded. **Motion passed.**

4. Meeting Topics

COVID-19 Impacts:

SERC has allowed for extension to use funds from 2020 budget. Andrew has applied for an extension. The extension will impact budget request for 2021. The Executive Board has asked for \$8,000 for next year but anticipate only receiving about half.

What are things that we need to spend our current budget on beside training and other in person activities?

Tom Hanley stated that repairs have not yet been made to the emergency trailer – tires and roof. Beth Diamond motion and seconded by Charlene Phelps that repairs are to be done up to a cost of \$500. **Motion passed.** Tom Hanley will make the arrangements.

5. Other Business

*SERC call next week – topics include Tier II requirements, how to keep local corporations on board with the new framework.

*Budget - We have enough money in the budget for 1 more ad in the Addison Independent; need to run public notice of meetings for 20-21, reimbursement money is allocated for travel, meetings etc. – possibly some online things can be done, maybe purchase our own Zoom account? Other suggestions include working with School Districts to have parent meetings on how the school will operate in the fall.

* Hazmat – Tier II plans were to be approved by the State at the June meeting.

Andrew L’Roe will work to get them distributed to Fire, Police, and EMS

* COVID-19 response discussion:

Tom Hanley reported that it was hard to work with EOC – they didn't return calls and didn't follow their own protocols, Information overload

Beth Diamond commented that the 2-1-1 was fielding thousands of calls ranging from COVID and pets to stay at home orders. All of her folks are working from home.

VT Gas employees also working from home, some have volunteered to help answer the VT Unemployment phone calls. The CEO is retiring and Neale Lunderville will be taking over July 1.

6. Adjourn—T. Hanley moved, Charlene Phelps seconded, to adjourn the meeting. **Motion passed**—adjourned at 5:49 pm.

Attendees

Andrew L'Roe— Addison County Regional Planning Commission

Bob Groff—EMC, Panton

Tom Hanley—EMD, MPD Chief, Middlebury

Barbara Rainville—EMC, Lincoln

Matt Fraley—Vergennes FD, ACEPC Chair

Valerie Capels- Town Administrator/EMD, Bristol

David A. Attig—Vermont Gas Safety Manager

Beth Diamond – VT 2-1-1

Bill Cunningham – Middlebury College

Charlene Phelps – Starksboro EMD