

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, June 9, 2021

ACRPC held its monthly meeting remotely via Zoom with the Chair, Stephen Pilcher of Monkton, presiding.

ROLL CALL:

<i>Addison:</i>		<i>New Haven:</i>	Tim Bouton
		<i>Orwell:</i>	
<i>Bridport:</i>	Andrew Manning		
<i>Bristol:</i>		<i>Panton:</i>	
		<i>Ripton:</i>	Jeremy Grip
<i>Cornwall:</i>	Don Burns	<i>Salisbury:</i>	Barrie Bailey
<i>Ferrisburgh:</i>	Arabella Holzapfel		
		<i>Shoreham:</i>	
<i>Goshen:</i>	Jim Pulver	<i>Starksboro:</i>	Richard Warren
		<i>Vergennes:</i>	Shannon Haggett Cheryl Brinkman
<i>Leicester:</i>			
<i>Lincoln:</i>		<i>Waltham:</i>	
<i>Middlebury:</i>	Ross Conrad Hugh McLaughlin	<i>Weybridge:</i>	Gioia Kuss
		<i>Whiting:</i>	
<i>Monkton:</i>	Wendy Sue Harper Stephen Pilcher		

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:
Addison County Economic Development Corp:
Otter Creek Audubon Society: Ron Payne
Otter Creek Natural Resources:
Addison County Chamber of Commerce:

ACRPC EXECUTIVE BOARD

Chair: Stephen Pilcher
Vice-Chair: Shannon Haggett
Secretary: Ross Conrad
Treasurer:
At Large: Jamie Dayton
Wendy Sue Harper
Jeremy Grip

STAFF

Executive Director: Adam Lougee
GIS Manager: John Van Housen
Land Use Planner: Katie Raycroft-Meyer
Transportation Planner: Mike Winslow
Emergency Planner: Andrew L'Roe
Office Manager/Bookkeeper: April Clodgo
Eco-AmeriCorps member: Maddison Shropshire

7:00 p.m. BUSINESS MEETING: Steve opened the meeting at 7:02 p.m. by welcoming the commission.

- I. Approval of the May 12, 2021 minutes:** Cheryl Brinkman moved approval of the minutes. Shannon Haggett seconded the motion. The minutes passed by voice vote/show of hands with Gioia Kuss, Tim Bouton and Don Burns abstaining.
- II. Executive Board Minutes:** Steve noted that the Executive Board minutes from May are included in the package and posted on the website for your information. If you have questions, please speak with Adam or a member of the Executive Board.
- III. Treasurer's Report:** Adam gave a Treasurer's Report for the end of April. Adam noted that cash flow remains good, that cash on hand is about where it should be, and receivables remain high. Adam also noted that revenues are slightly exceeded by expenses by about \$10,000. Adam noted he expected that to increase next month and then correct itself at the end of the quarter in June. **Jeremy Grip moved to accept the Treasurer's Report as presented. Ross Conrad seconded the motion, which passed by voice vote/show of hands.**
- IV. Committee Reports:**
 - Act 250/Section 248: No Meeting.
 - Natural Resources: No meeting.
 - Energy Committee: Jeremy Grip reported that the Committee had not met, but that staff had presented a meeting yesterday sponsored by DPS to kick off its work on the Comprehensive Energy Plan and highlight its connection to regional and municipal planning.
 - Local Government Committee: No meeting, but we should meet with Bristol in July.
 - Transportation Advisory Committee: Shannon Haggett reported for the TAC. He noted that it had devoted most of the meeting toward prioritizing regional projects using VTrans's new prioritization system.
 - Population and Housing: Adam reported that Katie plans to issue a final draft of this portion of the plan back to the committee at the end of June.
 - Economic Development Committee: No meeting, but tomorrow evening, June 10th ACRPC and ACEDC will be holding their first economic planning meeting for their CEDS process. Adam encouraged all available to attend.
- V. Joint Partner's Report:** ACRPC and ACEDC are working together on the CEDS Planning as noted above under Committee reports.
- VI. Delegate Staff Recognition:** Adam highlighted the two training initiatives that John is conducting later this month. The first is to teach citizens how to use the mapping tools

available to them and the second is a course entitled, “Essentials of Land Use Planning” targeted for new municipal board members.

VII. Old Business:

Maple Broadband Addison County CUD Update: Adam provided the report for Steve Huffaker, the Chair of Maple Broadband, as Steve was unavailable tonight. Adam noted that Maple Broadband continues to work to build out broadband services in the region. It is working to award all of its pre-construction work to the bidder it selected from the applicants to the RFP for all aspects of the design of the system that it issued last month. It also has grant applications to the State to cover all of the costs of that engineering work and is confident it will be funded from H360, which just passed the Vermont legislature. It is also close to securing an operating partner and hopes to have that completed within a couple of months. Overall, it hopes these developments will continue and allow it to start building and operating its system much faster than it initially projected.

ARPA Funding, County Funds legislative expenditures:

Other: Adam noted he had sent a letter to each municipality offering to help organize regional or sub-regional infrastructure or projects should the municipalities decide that is how they would like to proceed. He noted that VLCT and the RPC’s are giving a workshop on May 18th and that ACRPC would provide additional support thereafter.

VIII. New Business:

Nominating Committee: Cheryl Brinkman reported that the Nominating Committee had met, considered its options, spoken with the existing executive committee members and proposed the following slate of officers at ACRPC’s April meeting:

Chair:	Stephen Pilcher
Vice-Chair:	Shannon Haggett
Secretary:	Ross Conrad
Treasurer:	Eleen Kurrelmeyer
At Large:	Jamie Dayton
	Wendy Sue Harper
	Jeremy Grip

Cheryl noted Ellen's untimely passing had created a gap in the slate. Cheryl stated that the Commission would take nominations from the floor for this open slot and for all other positions on the Executive Committee. Steve Revell nominated Cheryl to serve on the Executive Committee. Cheryl accepted the nomination, but noted that she did not want to jump right into the Treasurer position. The Full Commission charged the

Executive Board with nominating a Treasurer at its next meeting and reporting back to the Full Commission in June.

Steve Revell moved that the Commission approve the slate of officers as presented by the Nominating Committee and amended to include Cheryl Brinkman. Barrie Bailey Seconded the motion, which passed by voice vote.

Vote on FY2022 Draft Budget and Workplan: Adam noted he had distributed a preliminary budget in the package prior to the meeting. He shared its contents on his screen. He noted that he expected additional revenue from a number of sources, including the funds for helping municipalities with ARPA, extra funding to conduct zoning outreach and

Other: None.

- IX. Member's Concerns/Information:** Ross reiterated that the County level ARPA funds, originally thought to be going to towns may be delayed because of the Treasury Department's finding that the money should go to the existing units of county government (Sheriff's Department and Courthouses). However, he noted that he expected that ultimately most of the money would flow to the municipalities.
- X. Adjournment:** There being no further business, **Arabella Holzapfel moved adjournment and all voted in favor. The Commission adjourned its meeting at 8:22 p.m.**

Respectfully submitted,

Adam Lougee
Director