

## Addison County Regional Emergency Management Committee

<https://acrpc.org/acrpc-remc/>

### MEETING MINUTES

11 May 2022, 12:00pm

14 Seminary St, Middlebury VT

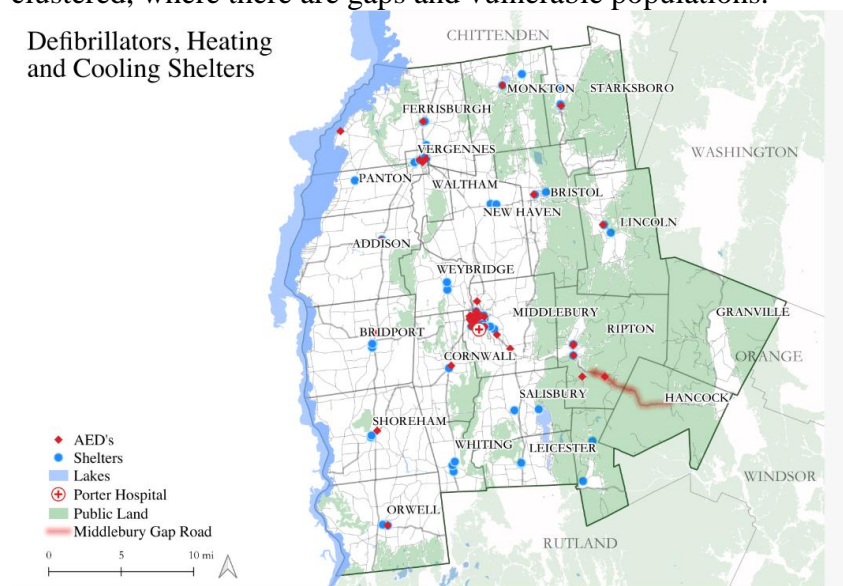
#### 12:00 Call to Order

Brief Introductions

#### 12:05 - ENVS 401 Students from Middlebury College

Middlebury College students Anna Rosen '22, Elsa Soderstrom '22, and Daphne Halley '22.5, Anna Saviano '22.5, gave a presentation of their work on AED mapping and shelters research. The students collaborated with A. L'Roe (ACRPC) and Beth Diamond resource coordinator from VT 2-1-1. They focused on mapping resources across the county to identify where they are located, and clustered, where there are gaps and vulnerable populations.

Defibrillators, Heating  
and Cooling Shelters



They expanded the list of known AEDs from 7 to more than 50 with locations- many are at the college. They reached out to county clerks and called businesses, schools, to identify locations, as well as places that don't currently have AEDs. They also took a list of potential shelter locations from all municipal LEMPs and mapped them as a resource for cooling and heating- VT 2-1-1 needs more information for their callers, so that's something we can update.

The results of the project are available at this online storymap that has narrative or results, and an interactive map that allows zooming in, capacity of shelters,

<https://storymaps.arcgis.com/stories/6f06f903a85c436ab2da2bac2b12b736>

They hope this can be a resource, both for finding resources and knowing where the gaps are- A. L'Roe will be putting together a grant application this Fall for AEDs at public buildings using this information, and reaching out to municipalities to Cooling Shelter-Activation Plans.

B. Cunningham would like to know about hardcopy backups and copies for if the power goes out. The students will work with A. L'Roe to put together printed copies of maps of shelters, and potentially tables/information on the back.

M. Collins pointed out that there is an additional AED at the Lincoln School and it might be helpful to add locations to PulsePoint App- A. L'Roe will help get those updated, and plans to provide lists with locations to area dispatchers and Middlebury Fire Department's eDispatch app.

A. L'Roe offered to hold on to information from students and act as liaison for VT 2-1-1 listings for activations and have it available once shelters are activated by local EMDs/SelectBoards. B. Diamond reiterated her support and thanked the students.

### **12:25- Approval of February Minutes**

Did not have quorum of voting members to approve minutes (had 16, needed 21)- will be posted in draft form. A. L'Roe added Emily Harris from VEM on the attendance list.

### **12:30- Bylaws and Goals (A. L'Roe/B. Marks)**

Bylaws that were circulated were tweaked to address public notice. The previous version referenced state statute but is now more explicit about regular/quarterly meetings.

A. L'Roe asked for additional suggestions for goals to make REMC more useful to community members, meeting topics (e.g. High Winds)

B. Rainville asked whether we are ever likely to reach a quorum – A. L'Roe has asked VEM about whether members that have not

E. Harris from VEM said that unfortunately, yes, towns that are not present or haven't appointed representatives still count towards the town- quorum has to be a majority of voting members.

(There are 21 Addison County Region towns with 2 voting members each, so the REMC needs >21 -though some people can represent multiple municipalities)

B. Marks asked whether A. L'Roe can be appointed the proxy- he will follow-up.

A. L'Roe and B. Marks will urge towns to appoint members before the next meeting.

**Bylaws approval was tabled until the next meeting in August.**

(At end of meeting- B. Marks pointed out that the draft bylaws include a definition of quorum as one-third of members, and then raise it to a half once we start to get more members. But in order to approve those Bylaws, need to have the original quorum amount.)

### **12:45- Updates and upcoming projects (A. L'Roe)**

The REMC is required to do a Regional Plan and provide a Regional Resource Inventory- due June 1st. A. L'Roe added resources and contact information. This may evolve into a wider response plan with information from the previous annual Hazardous Materials plan. A. L'Roe will review at a future meeting. Without quorum, the regional plan could not be officially approved-

Only a couple Municipal Appointment forms have been returned- they need to be updated for REMC positions starting July 1. A.L'Roe will follow up with Town Clerks and Select Boards.

Update: State Emergency Response Commission (SERC) & Tier II reporting  
Next Regular Meeting: Wednesday, May 18th, 2022  
Pat McLaughlin will demo new Tier II Dashboard  
SERC is working on finding a new LEPC Chair as well as the SERC Vice Chair  
A. L'Roe is representative to the SERC for all Regional Planning Commissions

Update: statewide Local Emergency Planning Commission (LEPC)  
No meetings currently scheduled, LEPC Chair currently vacant  
D. Kuzio is the REMC representative

D. Kuzio provided an update on the April 6 & 28, 2022 Integrated Preparedness Planning Workshop (IPPW). The two sessions of the workshop were run very collaboratively with different break-out sessions- Planning, Logistics, Exercise, Equipment, & Organization. State-identified high Priorities are Cybersecurity, economic recovery, health and social services, Operational Coordination, Health Care, EMS, Public Information and Warning, Risk and Disaster Resilience Assessment.

D. Kuzio and A. L'Roe sent a survey out to county stakeholders to get feedback and add to calendar and equipment list. There is a "Binary Blizzard" exercise (Dec 7, 2022) in the works, mass power outage response was popular planning topic.

Training focused around VEM day of Learning- D. Kuzio will attend and report back.

The updated 2022-2025 Integrated Preparedness Plan is located here (and A. L'Roe will post on REMC website): <https://vem.vermont.gov/document/integrated-preparedness-plan>

A. L'Roe attended equipment session from Homeland Security- may put together an application this fall for AEDs, towns interested in updating cybersecurity should get in touch.

Other Updates from Emergency Services Representatives

Lots of upcoming funding opportunities, Amtrak training.

A. L'Roe brought up logo and branding the REMC- S. Korda has offered to assist and A. L'Roe will request funding from future EMPG budget to cover.

Future meeting- agreed that summer meetings are challenging, and next meeting overlaps with Addison County Fair and Field Days. A. L'Roe and B. Marks will look at scheduling and get the word out about the date.

We will also need to have elections for new Chair and positions.

Does this time work for people? (lunchtime and keep it to an hour, remote and in person)

General agreement that this time works. T. Scanlon- shows that we need to have exception for circumstances.

**1:00pm Adjourned**

**5/11- Attendees:**

Ben Marks, Cornwall, Select Board/EMD/Fire Dept.

Dan Kuzio, Starksboro Fire Dept.

John Rouse, Leicester EMC

Barb Rainville, Lincoln EMC

Tom Scanlon, Salisbury EMD

Valerie Capels, Bristol Town Admin/EMD

Peter Coffey, Bristol EMC/FD

Chris Pike, Ripton FD

Bill Finger, Lincoln Selectboard/EMD

Sandy Korda, Orwell EMD

Bob Groff, Panton EMC

David DiBiase, Vergennes Fire Dept. /Waltham Rep

Sara Kershaw- American Red Cross

John Keppler- American Red Cross

Beate Ankjaer-Jensen- VT Dept of Health Emergency Planner in Middlebury

Cynthia Trudeau- Addison County Home Health & Hospice

Emily Harris, Vermont Emergency Management

Matt Collins- Porter Hospital

Bill Cunningham- TriValley Transit

Beth Diamond, VT 2-1-1

Andrew L.Roe, ACRPC