

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

ACRPC Full Commission Notice of Meeting 7:00 p.m. Wednesday, September 14, 2022

HYBRID MEETING: This meeting will be conducted in person at ACRPC's office and remotely through the Google Meet remote meeting on-line platform. See the connection information below.

Join Meeting: meet.google.com/pgt-okuu-kch
Phone Numbers (US)+1 385-645-1254
PIN: 172 102 471#

CALL-IN: People can call in from the number above and enter the meeting PIN from the phone keypad.

PHYSICAL LOCATION: ACRPC's office at 14 Seminary Street in Middlebury **WILL** be open to the public.

7:00 p.m. BUSINESS AGENDA:

- I. **Approval of Minutes:** July 13, 2022
- II. **Executive Board Minutes:** July 27, 2022; August 24, 2022
- III. **Treasurer's Report:**
- IV. **Committee Reports:** (Act 250, Energy, Local Govt, Nat Res, TAC, Housing, Econ Dev)
- V. **Joint Partners Report/Delegate/Staff Recognition:**
- VII. **Old Business:**
 - Maple Broadband ("ACCUD")
 - Clean Water Service Provider (CWSP)
 - Report on Staffing/Projects
 - Committee Assignments
 - Other
- VIII. **New Business**
 - Other
- IX. **Member's Concerns/Information:**
- X. **Adjournment:**

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



**ADDISON COUNTY REGIONAL PLANNING COMMISSION
ROLL CALL**

ADDISON	D	Frank Galgano	___	PANTON	D	James Dayton	___	
	D		___		A		___	
	A		___		RIPTON	D	Jeremy Grip	___
	A		___			A	Jonathan Heppell	___
BRIDPORT	D	Edward Payne	___	SALISBURY	D	Tom Scanlon	___	
	D	Andrew Manning	___		D	Barrie Bailey	___	
	A	Steve DeCarlo	___		A		___	
	A	Mark Pumiglia	___		A		___	
BRISTOL	D	Peter Grant	___	SHOREHAM	D	Nick Causton	___	
	D		___		D		___	
	D		___		A		___	
	A	William Sayre	___		A		___	
	A		___	STARSBORO	D	Richard Warren	___	
	A		___		D		___	
CORNWALL	D	Stan Grzyb	___	A		___		
	D	Don Burns	___	A		___		
	A		___	VERGENNES	D	Shannon Haggett	___	
	A		___		D	Cheryl Brinkman	___	
D	Tim Davis	___	A		Tim Cook	___		
D	Arabella Holzapfel	___	A			___		
FERRISBURGH	D	Steve Huffaker	___	WALTHAM	D	Jeff Glassberg	___	
	A		___		A		___	
	A		___		WEYBRIDGE	D	Gioia Kuss	___
	A		___			A		___
GOSHEN	D	Jim Pulver	___	WHITING	D		___	
	A	Chad Chamberlain	___		A		___	
LEICESTER	D	Diane Benware	___	CITIZEN INTEREST REPRESENTATIVES				
	D	Tom Barker	___	AC CHAMBER OF COMMERCE	D	Bob Feuerstein	___	
	A		___	A	Rob Carter	___		
LINCOLN	D	Steve Revell	___	HOPE	D		___	
	D		___		A		___	
	A	Oakley Smith	___	OTTER CREEK AUDUBON SOCIETY	D	Ronald Payne	___	
	A		___		A	Marcia Parker	___	
MIDDLEBURY	D	Ross Conrad	___	AC FARM BUREAU	D	Charles Roy	___	
	D	Hugh McLaughlin	___		A	Kent Wright	___	
	D	Barb Greenwalt	___	OC NATR. RESOURC CONSERVATION DIS	D	Jonathan Chamberlain	___	
	A		___		A	Paul Wagner	___	
MONKTON	D	Wendy Sue Harper	___	AC ECONOMIC DEVELOPMENT COR	D	Bob Feuerstein	___	
	D	Stephen Pilcher	___		A		___	
	A		___	NEW HAVEN	D	Harvey Smith	___	
	A		___		D	Timothy Bouton	___	
ORWELL	D	Joseph Andriano	___	A	Jim Walsh	___		
	D	Sharon Macedo	___	A		___		
	A	Stephanie Corey	___	ORWELL	D	Joseph Andriano	___	
	A	Devon Duquette	___		D	Sharon Macedo	___	

ACRPC EXECUTIVE BOARD

CHAIR : Stephen Pilcher
VICE-CHAIR : Shannon Haggett
SECRETARY : Jamie Dayton
TREASURER : Ross Conrad
AT LARGE : Wendy Sue Harper
 Jeremy Grip
 Cheryl Brinkman

COMMISSION STAFF:

EXECUTIVE DIRECTOR: Adam Lougee
OFFICE MANAGER/BOOKKEEPER: April Clodgo
EMERGENCY MANAGEMENT PLANNER: Andrew L'Roe
SENIOR/TRANSPORTATION PLANNER: Michael Winslow
COMMUNITY PLANNER: Katie Raycroft-Meyer
ENERGY PLANNER: Maddison Shropshire
GIS DATA MANAGER: Hannah Andrews
WATER QUALITY PLANNER/ ECO AmeriCorps:

OFFICE PHONE: 802-388-3141

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Meeting Minutes Addison County Regional Planning Commission Wednesday, July 13, 2022

ACRPC held its monthly meeting at its office and via google meet with the Chair Steve Pilcher of Monkton, presiding.

ROLL CALL:

Addison:

Bridport: Andrew Manning

Orwell: Joseph Adriano

Bristol:

Panton: James Dayton

Cornwall: Don Burns
Stan Grzyb

Ripton: Jeremy Grip

Ferrisburgh: Tim Davis

Salisbury: Tom Scanlon
Barrie Bailey

Goshen: Jim Pulver

Shoreham:

Leicester:

Starksboro:

Lincoln:

Vergennes: Shannon Haggett
Cheryl Brinkman

Middlebury: Hugh McLaughlin
Ross Conrad
Barbara Greenwalt

Waltham: Jeff Glassberg

Monkton: Debra Sprague
Stephen Pilcher

Weybridge: Gioia Kuss

Whiting:

New Haven: Tim Bouton

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:

Addison County Economic Development Corp:

Otter Creek Audubon Society:

Ron Payne

Otter Creek Natural Resources:

Addison County Chamber of Commerce:

ACRPC EXECUTIVE BOARD

Chair: Stephen Pilcher

Vice-Chair: Shannon Haggett

Secretary: Jamie Dayton

Treasurer: Ross Conrad

At Large: Jamie Dayton
Arabella Holzapfel
Jeremy Grip

STAFF

Executive Director: Adam Lougee

GIS Manager:

Land Use Planner: Katie Raycroft-Meyer

Transportation Planner: Mike Winslow

Emergency Planner: Andrew L'Roe

Office Manager/Bookkeeper: April Clodgo

Energy Planner: Maddison Shropshire

Eco-AmeriCorps member: Emma Sandman

Addison Bridport Bristol Cornwall Ferrisburgh Goshen Leicester
Lincoln Middlebury Monkton New Haven Orwell Panton Ripton
Salisbury Shoreham Starksboro Vergennes Waltham Weybridge Whiting



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7:00 p.m. Business Meeting: Stephen Pilcher welcomed the Commissioners and moved the commission directly to the business meeting at 7:03.

- I. Approval of the June 8, 2022 minutes:** Shannon Haggett moved approval of the minutes. Cheryl Brinkman seconded the motion. The minutes passed by voice vote/show of hands with Stan Grzyb, Joseph Adriano, Gioia Kuss and Jeremy Grip abstaining.
- II. Executive Board Minutes:** The Executive Board minutes are included in the package for informational purposes. Steve inquired whether any one had questions, no one responded so he moved to the Treasurer's Report.
- III. Treasurer's Report:** Adam gave a Treasurer's Report for the end of May, 2022. Adam noted that cash flow remains strong, that cash on hand is significantly more than we are used to seeing, and receivables remain high. Adam noted that earned revenues are slightly ahead of expenses, once prepaid items are removed. **Tom Scanlon moved to accept the Treasurer's Report as presented. Stan Grzyb seconded the motion. The Commission voted to accept the Treasurer's Report as presented unanimously by voice vote/show of hands.**

IV. Committee Reports:

Act 250/Section 248, Housing, Local Government and Natural Resources and Economic Development Committees: No meeting.

Transportation Advisory Committee: Shannon Haggett noted the committee had met in June. It received a legislative update on transportation projects and priorities from representative Diane Lanpher of Vergennes. It also discussed the status of the TAC engineering studies ongoing this year, and received an update on the Vergennes Area Planning and Environmental Linkages Study.

Energy Committee: Ross reported that the Committee had met at a new time, starting at 6:30. The speaker for the evening discussed CVOEO's Green energy savings program. Members of all municipal energy committees in the region were also invited. **Maddi will post a link to the video of the meeting on the ACRPC website.**

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Regional Planning Commission

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- V. Joint Partner's Report/Delegate Staff Recognition:** The Commission recognized new members Debra Sprague of Monkton and Barbara Greenwalt of Middlebury. Adam also noted that Emma Sandman will be concluding her Eco-Americorp service with ACRPC in August and that ACRPC will be hosting another Americorps Service member starting in September. His name will be Zach Roberts.

VI. Old Business:

Maple Broadband Addison County CUD Update: Adam gave a brief summary of Maple Broadband activities. He noted that Maple Broadband continues really good work to build out broadband services in the region. Its Engineering Firm, Vantage Point Solutions, is nearly done field checking the network plans's assumptions. He also noted that Maple Broadband continues to work hard to secure materials so it can begin construction of its network in 2022. It has purchased cable and has chosen vendors and purchased electronic components, cabinets and other long lead-time items. It expects to has final design plans completed and has put those out to bid for a contractor to do the installation. Adam noted that it continues to wait for its construction grant from VCBB and hopes to have a decision very soon. Maple Broadband is doing everything within its ability to get to construction in 2022.

Report on Staffing and Projects: Adam stated he is interviewing for the GIS Manager position and hopes to hire soon. As soon as he completes that process he will start hiring for a more general planner position. We have a lot of new projects starting this fall, including the Clean Water Service Provider (CWSP), the new brownfields program, new town contracts for zoning modernization with Bristol, Lincoln and Shoreham, and the ANR Water Quality Project Development grant program.

Other: None.

VIII. New Business:

Committee Selection: Adam thanked all commissioners that had submitted their committee reports and reminded all others that he had sent out a committee request form in the meeting package. ACRPC asks each of its members to serve on at least one committee. Please submit your committee requests prior to the August 24th Executive Board meeting where the Executive Board will make committee appointments.

Annual Calendar: Adam stated that a meeting calendar for the year was included in everyone's package and will be posted on the website. As usual, ACRPC's full

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commission shall meet on the second Wednesday of every month, except August, at 7:00p.m.

Other: None.

IX. Member's Concerns/Information: Stephen Pilcher noted he had attended a preservation trust conference recently on community restoration and really enjoyed the program.

Jeff Glassberg noted that Waltham had completed its enhanced Energy Plan and would be asking for Regional approval shortly.

X. Adjournment: There being no further business, **Tom Scanlon moved to adjourn. Jeremy Grip seconded the motion, which all supported. The Commission adjourned its meeting at 7:44 p.m.**

Respectfully submitted,

Adam Lougee
Director

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
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Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Addison County
Regional Planning Commission

ACRPC COMMITTEE ASSIGNMENTS Fiscal year 2022 – 2023
September 14, 2022

Standing Committees:

1. **Act 250.** To review all Act 250 applications for a “significant regional impact” as defined in the Regional Plan and to support towns in the Act 250 process. If a regional impact exists, or if a town requests assistance, conduct a review of the application to determine whether it complies with the Regional Plan pursuant to 10 V.S.A. §6086(a)(10) and make a recommendation concerning a position to the Executive Board and Full Commission.

Members:

Steve Revell, Chair
Rich Warren
Arabella Holzapfel

Andrew Manning
Jeremy Grip

Staff: Adam

Stephen Pilcher
Jim Walsh

2. **Local Government.** Conduct a regional review, including a public hearing, of Town Plans for communities requesting regional confirmation. The review shall be conducted pursuant to the criteria set forth in 24 V.S.A. §4350. Upon conclusion of the hearing, the committee shall make a recommendation for a vote of the Commission.

Members:

Shannon Haggett, Chair
Sharon Macedo

Andrew Manning
Steve DeCarlo

Staff: Katie

Jim Pulver

Ad Hoc Committees:

3. **Natural Resources.** This committee’s primary objective is to address topics concerning or impacting significant natural resources in the Region and make recommendations for policy or actions to the Executive Board and Commission. This year coordinating water quality projects for the Clean Water Service Provider is a priority.

Members:

Arabella Holzapfel, Chair
Ed Payne
Stan Grzyb

Barrie Bailey
Peter Grant
Ron Payne

Staff: Hannah

Jim Pulver Debra Sprague
Paul Wagner
Don Burns

4. **Energy.** The Energy Committee of the Addison County Regional Planning Commission shall be responsible for implementing the policies, goals and recommended actions contained within the Energy Section of the Addison County Regional Plan. As such it shall be responsible for the following:
 - a. Establishing an ongoing educational process concerning energy issues within the Region;
 - b. Supporting town energy coordinators in the Region, specifically helping them or other town officials to pursue heating for public buildings;
 - c. Finding funding opportunities for local energy generating projects;
 - d. Identifying possible locations for appropriate hydro, wind, solar or bio-fuels;
 - e. Supporting local or regional conservation programs;
 - f. Advising ACRPC’s full commission regarding ACRPC’s role in State Energy Policy

Members:

Jeremy Grip, Chair
Jamie Dayton

Peter Grant
Jim Walsh

Staff: Maddi

Ross Conrad
Cheryl Brinkman Rich Warren

5. **Transportation Advisory Committee.** The TAC conducts the transportation-planning role of the regional planning commission. It operates as an ad hoc subcommittee of the RPC and recommends priority transportation projects, makes recommendations for the selection of consultants, assigns any planning funds reserved to local planning projects from the transportation portion of the budget and makes recommendations for transportation related policy or actions to the Commission. The Transportation Advisory Committee consists of designees of each town that may or may not be members of the RPC. Commissioners desiring to serve on this committee should also speak with their Selectboard and make sure that the Selectboard has not already appointed a delegate to the TAC and request that the Selectboard approve their appointment to the committee.

Municipal appointments of made by Selectboard for 2022- 2023: Staff: Mike
Chair: Brent Rakowski, Vergennes
Vice Chair: Andrea Ochs, Orwell

Addison: Jeff Nelson
 Alt: Christine Dubois

Bridport: Andrew Manning
 Alt: Ed Payne

Bristol: Peter Grant

Cornwall: Brian Kemp

Ferrisburgh: Steve Huffaker
 Alt: Arabella Holzapfel

Goshen: David Sabatini

Leicester: Diane Benware

Lincoln: Alan Schmidt
 Alt. Paul Forlenza

Middlebury: Hugh McLaughlin
 Alt: Kathleen Ramsay

Monkton:
 Alt. Steve Pilcher

New Haven: Mike Audy
 Alt. Harvey Smith

Orwell: Andrea Ochs
 Alt. Rex Corey

Panton: Howard Hall
 Alt.

Ripton: Norm Tjossem
 Alt: Jonathan Heppell

Salisbury: Tom Scanlon

Shoreham: Karen Shackett

Starksboro: VACANT
 Alt:

Vergennes: Brent Rakowski
 Alt. Shannon Hagggett

Waltham: Jeff Glassberg

Weybridge: VACANT

Whiting: Paul Quesnel
 Alt. Bob Wood

Please note that if your Selectboard has already appointed a member to the TAC, the Executive Board appointed Commissioners requesting this committee as alternates or appointed them to another committee.

6. **Housing Committee:** ACRPC recently updated the Housing and Population sections of the Regional Plan. This Committee shall help staff implement that plan section.

Members:
Tim Davis, Chair
 Nick Causton

Tim Bouton

Staff: Katie
 Tim Cook

- Economic Development Committee:** ACRPC is in the process of writing a Comprehensive Economic Development Plan (CEDS) for the Region and re-writing the Economy Section of the Addison County Regional Plan. ACRPC is doing this work in partnership with ACEDC. This Committee will work with the delegates of ACEDC to help staff write these Plans. It will also serve as the brownfields review committee as necessary to implement that program.

Members:

Ross Conrad

Bob Feuerstein

Staff: Adam

Joseph Andriano

Gioia Kuss

Appointments to other state or regional boards:

Vermont Association of Regional Planning Commissions (VAPDA) – Stephen Pilcher

Vermont Economic Progress Council - Jeff Glassberg

Addison County Chamber of Commerce – Bill Sayre

Addison County Economic Development Corporation – Joseph Andriano

Vermont Downtown Board – Jeff Glassberg

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
July 27, 2022

The Addison County Regional Planning Commission's Executive Board held its monthly meeting in a hybrid fashion, at its offices and via Google meet with Chair, Stephen Pilcher presiding.

ROLL CALL

Ferrisburgh Arabella Holzapfel
Middlebury Ross Conrad
Monkton Stephen Plicher
Panton
Ripton
Vergennes Shannon Haggett
Cheryl Brinkman

STAFF: Adam Lougee, Director

Stephen opened the meeting at 6:32 p.m.

MINUTES

Shannon Haggett moved to adopt the June 22, 2022 minutes. Cheryl Brinkman seconded the motion. The motion to approve the minutes passed by voice vote/show of hands with Arabella Holzapfel abstaining.

TREASURER'S REPORT

Adam delivered the Treasurer's Report through the month of June, the close of the fiscal year. He noted that cash on hand as of June 30th remained strong, up significantly from last year because of two new DHCD programs that paid cash upfront. Receivables are strong. He reported that year to date, unadjusted and unaudited revenues exceed expenses by about \$30,000. Adam reviewed the budget in detail with the Executive Board. **Ross Conrad moved to accept the Treasurer's Report as presented. Arabella Holzapfel seconded the motion, which passed unanimously.**

COMMITTEE REPORTS

Adam noted that no committees had met in the last two weeks of July.

OLD BUSINESS

Draft Financial Policy: Adam noted that with the end of the year accounting, April has been very busy and has not been able to finalize the policy. It is very close with only the document retention portion of the policy left to revise. April is serving on a committee related to the CWSPtoexamine document retention. April attended a training on disposing

of certain documents in late June. When he and April finish a complete draft, Adam will ask the Executive Board to approve the financial policy. **Adam will incorporate comments to date and also look into whether the personnel policy references intake documents required for new hires.**

Status of Hiring, staffing (GIS and other new planner position): Adam noted he is currently interviewing for the GIS position. Kevin and John have set the bar high, but he is hopeful. Adam had hoped to have an acceptance prior to the meeting, but things are taking a little longer than he planned. Adam also noted that as soon as he completes the GIS hiring process, he will put out an application for an additional generalist planner as contemplated in the budget.

RFP for Audit for FY2022: Adam noted that he had issued an RFP on the Vermont listserv in general and to approximately 15-20 qualified Vermont firms. Responses were due on July 15th. Adam forwarded the top applicants to the executive Board members prior to the meeting. Stephen asked for discussion on the board between the proposals from Vance DeBouter and ___ that we had received. The Board reached consensus quickly that while it has been very happy with Vance's work for the past 15 years, it is time to have a fresh set of eyes look at ACRPC's books, policies and procedures. The Board asked Adam to thank Vance for his good work in the past. **Shannon Haggett moved to engage Veroff and Austin, PLLC of Laconia, NH to conduct ACRPC's 2022 audit. Cheryl Brinkman seconded the motion and all approved.**

Review of Executive Director: The Board no had received material from Adam it had requested for the review and had also reviewed its previous evaluations. **Cheryl Brinkman moved that the Executive Board enter Executive Session to discuss a personnel matter. Shannon Haggett seconded the motion, all approved and the Board entered Executive Session at 6:58 p.m.**

The Board left executive session at 7:31.

Cheryl Brinkman moved to approve the Executive Board's performance review of the Executive Director. Ross Conrad seconded the motion, which passed unanimously.

Other: The Board asked Adam to share the year end report with the full commission.

NEW BUSINESS

Other: Ross asked whether the RPC is using local and/or recycled products. **Adam noted he thought we did generally, but that he would check with April and ask her to make use of local and recycled products a priority.**

ADJOURNMENT

Cheryl Brinkman moved to adjourn. Arabella Holzapfel seconded the motion. All approved and the meeting adjourned at 7:39 p.m.

Respectfully submitted,

Adam Lougee

ADDISON COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE BOARD MEETING
August 24, 2022

The Addison County Regional Planning Commission's Executive Board held its monthly meeting in a hybrid fashion, at its offices and via Google meet with Chair, Stephen Pilcher presiding.

ROLL CALL

<i>Ferrisburgh</i>	Arabella Holzapfel
<i>Middlebury</i>	Ross Conrad
<i>Monkton</i>	Stephen Plicher
<i>Panton</i>	Jamie Dayton
<i>Ripton</i>	
<i>Vergennes</i>	Shannon Haggett Cheryl Brinkman

STAFF: Adam Lougee, Director

Stephen opened the meeting at 6:30 p.m.

MINUTES

Shannon Haggett moved to adopt the July 27, 2022 minutes. Cheryl Brinkman seconded the motion. The motion to approve the minutes passed by voice vote/show of hands.

TREASURER'S REPORT

Adam delivered the Treasurer's Report through the month of July. He noted that cash on hand as of July 31st remained strong, up significantly from last year because of two new DHCD programs that paid cash upfront. Receivables are strong. **Cheryl Brinkman moved to accept the Treasurer's Report as presented. Ross Conrad seconded the motion, which passed unanimously.**

COMMITTEE REPORTS

Adam noted that the Energy, TAC and Economic Development Committees had acted.

Energy: The Committee did not meet, but it did host a booth at field days supported by staff commissioners, local energy committees and local energy non-profits. Overall the committee was pleased with the turnout and response and congratulated Maddi on her initiative to organize the event.

TAC: Shannon reported on the TAC meeting. He noted the TAC spent most of the meeting reviewing grant applications for local projects from Ferrisburgh, Starksboro and Lincoln. It also reviewed ongoing regional projects.

Economic Development: The Economic Development Committee met and reviewed the draft Comprehensive Economic Development Plan (CEDS) that ACRPC and ACEDC staff have been creating for the Region. Adam noted that the Committee will bring the CEDS to the full commission for approval at its October meeting. If ACRPC and its partners choose to adopt the CEDS, in the January timeframe, ACRPC will need to decide whether it chooses to join an Economic Development District (EDD) with its partners, neighboring counties, that also participated in the CEDS. **Ross requested that Adam draft a memorandum summarizing the pros/cons of joining an EDD.**

OLD BUSINESS

Draft Financial Policy: Adam noted that with the end of the year accounting, April has been very busy and has not been able to finalize the policy. It is very close with only the document retention portion of the policy left to revise. April is serving on a committee related to the CWSP to examine document retention. April attended a training on disposing of certain documents in late June. When he and April finish a complete draft, Adam will ask the Executive Board to approve the financial policy. **Adam will incorporate comments to date and also look into whether the personnel policy references intake documents required for new hires. Adam hopes to bring the policy back to the September Executive Board meeting.**

Status of Hiring, staffing (GIS and other new planner position): Adam noted he has hired a new GIS Manager. Her name is Hannah Andrew. Hannah has a masters in forestry from Yale and is a graduate of Vermont Law School. She has an extensive GIS background. Adam noted that she will start September 6th and he is happy to have her joining the staff. Adam will now move on to hiring a generalist planner position.

Other: The Board asked Adam to share the year end report with the full commission.

NEW BUSINESS

Committee Assignments: The Board reviewed the committee requests it received and made committee assignments for FY 2023. **It will hand out assignments at the September meeting and look to do further recruiting for the Local Government, Housing and Energy Committees.**

Other: Cheryl announced that at the Vergennes City Council last night the Council voted to create a new Energy Committee in Vergennes which she will chair. Steve noted that Maddi is working with the Town of Monkton on a REDI grant to secure help for Monkton to plan for redevelopment of the Monkton Ridge Village area.

ADJOURNMENT

Ross Conrad moved to adjourn. Cheryl Brinkman seconded the motion. All approved and the meeting adjourned at 7:15 p.m.

Respectfully submitted, Adam Lougee