

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Meeting Minutes Addison County Regional Planning Commission Wednesday, July 13, 2022

ACRPC held its monthly meeting at its office and via google meet with the Chair Shannon Haggett of Vergennes, presiding.

ROLL CALL:

Addison:

Bridport: Andrew Manning

Orwell: Joseph Andriano

Bristol:

Panton:

Cornwall: Stan Grzyb

Ripton: Jeremy Grip

Ferrisburgh: Tim Davis
Steve Huffaker

Salisbury:

Goshen: Jim Pulver

Shoreham: Nick Causton

Leicester:

Starksboro: Rich Warren

Lincoln: Steve Revell

Vergennes: Shannon Haggett
Cheryl Brinkman

Middlebury: Ross Conrad
Barbara Greenewalt

Waltham: Jeff Glassberg

Monkton: Debra Sprague

Weybridge:

Whiting:

New Haven:

CITIZEN INTEREST REPRESENTATIVES:

Addison County Farm Bureau:

Addison County Economic Development Corp:

Otter Creek Audubon Society:

Otter Creek Natural Resources:

Addison County Chamber of Commerce:

Ron Payne

Paul Wagner

ACRPC EXECUTIVE BOARD

Chair: Stephen Pilcher

Vice-Chair: Shannon Haggett

Secretary: Jamie Dayton

Treasurer: Ross Conrad

At Large: Jamie Dayton

Arabella Holzapfel

Jeremy Grip

STAFF

Executive Director: Adam Lougee

GIS Manager: Hannah Andrew

Land Use Planner: Katie Raycroft-Meyer

Transportation Planner: Mike Winslow

Emergency Planner: Andrew L'Roe

Office Manager/Bookkeeper: April Clodgo

Energy Planner: Maddison Shropshire

Eco-AmeriCorps member: Zach Roberts

Addison Bridport Bristol Cornwall Ferrisburgh Goshen Leicester
Lincoln Middlebury Monkton New Haven Orwell Panton Ripton
Salisbury Shoreham Starksboro Vergennes Waltham Weybridge Whiting



Addison County
Regional Planning Commission

7:00 p.m. Business Meeting: Shannon Haggett welcomed the Commissioners and moved the commission directly to the business meeting at 7:00.

- I. Approval of the July 13, 2022 minutes:** Cheryl Brinkman moved approval of the minutes. Steve Revell seconded the motion. Correcting a non-substantive word, the minutes passed by voice vote/show of hands.
- II. Executive Board Minutes:** The Executive Board minutes are included in the package for informational purposes. Shannon inquired whether any one had questions, no one responded so he moved to the Treasurer's Report.
- III. Treasurer's Report:** Adam gave a Treasurer's Report for the end of July, 2022. Adam noted that cash flow remains strong, that cash on hand is significantly more than we are used to seeing, and receivables remain high. Adam noted that earned revenues are slightly ahead of expenses, once prepaid items are removed.

Jeff Glassberg requested that the monthly budget report be prepared in Quickbooks to remove the chance for errors in copying data. Adam noted the request and responded that he and April are working on it.

Steve Revell moved to accept the Treasurer's Report as presented. Peter Grant seconded the motion. The Commission voted to accept the Treasurer's Report as presented unanimously by voice vote/show of hands.

IV. Committee Reports:

Act 250/Section 248, Housing, Local Government and Natural Resources: No meeting.

Transportation Advisory Committee: Shannon Haggett noted the committee had met in August. It discussed the status of the pending TAC grants, and received an update on the Vergennes Area Planning and Environmental Linkages Study.

Energy Committee: Ross reported that the Committee had a meeting with GMP rescheduled to October.

Economic Development Committee: The Committee met on August 17th and reviewed a draft of the proposed Comprehensive Economic Development plan for the Addison, Chitenden, Rutland and Central Vermont Regions. It submitted Comments and will meet again in October to review the final draft. It will then present the final draft to the full Commission later in the fall.

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

V. Joint Partner's Report/Delegate Staff Recognition: Adam Introduced Hannah Andrew to the Full Commission as ACRPC's new GIS Manager. Adam asked Hannah to say a couple of words about herself and noted that the newsletter contained a nice introduction to Hannah.

VI. Old Business:

Maple Broadband Addison County CUD Update: Steve Huffaker gave a detailed summary of Maple Broadband activities. He noted that Maple Broadband continues really good work to build out broadband services in the region. It has just received a grant from the Vermont Community Broadband Board ("VCBB") for \$8.6 to begin building out broadband in the area. Its engineering firm, VantagePoint Solutions, has completed field checking the network plan's assumptions. He also noted that Maple Broadband continues to work hard to secure materials so it can begin construction of its network in fall 2022. It has purchased cable and has chosen vendors and purchased electronic components, cabinets and other long lead-time items. It has final design plans completed and has selected a contractor to do the installation.

Joe Andriano of Orwell asked for some clarification about MapleBroadband's relationship with GoNetSpeed, the incumbent provider in Orwell so he could tell his constituents.

Steve responded that the rules are in flux and that Maple Broadband is working with the VCBB to set the ground rules on where MapleBroadband can build using grant funding. Eventually, Maple Broadband intends to serve all of Orwell, but as of right now, it cannot build places with existing connection speed greater than 23/4 supplied by GoNetSpeed or places where GoNetSpeed has identified that it will supply service soon.

Clean Water Service Provider: Adam noted that DEC had issued final guidance for Chapters 2-4 of its rules within the past week and draft guidance for chapter 6. Adam expects to receive a contract for \$1.098M shortly.

Report on Staffing and Projects: Adam stated introduced Hannah earlier. Zach Robert's ACRPC's new Americorps Service Member will start next Monday. Adam intends to start hiring for a more general planner position shortly. We have a lot of new projects starting this fall, including the Clean Water Service Provider (CWSP), the new brownfields program, new town contracts for zoning modernization with Bristol, Lincoln and Shoreham, and the ANR Water Quality Project Development grant program.

| | | | | | | |
|-----------|------------|------------|-----------|-------------|-----------|-----------|
| Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Goshen | Leicester |
| Lincoln | Middlebury | Monkton | New Haven | Orwell | Panton | Ripton |
| Salisbury | Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting |



Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Committee Assignments: Shannon noted that the Executive Board had made committee assignments in August. The Committee Assignments are in the package. Shannon noted that any one that did not get on a committee still could. He would like to see more members on the Housing, Local Government and Economic Development Committees. Barabara Greenewalt expressed her interest in the Housing Committee.

Other: None.

VIII. New Business:

Other: None.

- IX. Member's Concerns/Information:** Paul Wagner noted that the Clean Water Service Provider Grant allowed for dam removal as one of its eligible projects. He stated that he believed we should use those dams to create electricity rather than removing them and cited the Middlebury falls as an example of such an opportunity.

Joe Andriano noted that there was to be a public meeting in Orwell about camp Sunrise and noted that people in the Town of Orwell and neighboring communities supported the State buying the property and preserving the public access into Lake Sunrise.

- X. Adjournment:** There being no further business, **Peter Grant moved to adjourn. Cheryl Brinkman seconded the motion, which all supported. The Commission adjourned its meeting at 7:54 p.m.**

Respectfully submitted,

Adam Lougee
Director

| | | | | | | |
|-----------|------------|------------|-----------|-------------|-----------|-----------|
| Addison | Bridport | Bristol | Cornwall | Ferrisburgh | Goshen | Leicester |
| Lincoln | Middlebury | Monkton | New Haven | Orwell | Panton | Ripton |
| Salisbury | Shoreham | Starksboro | Vergennes | Waltham | Weybridge | Whiting |

