

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

## Meeting Minutes Addison County Regional Planning Commission Wednesday, July 13, 2022

*ACRPC held its monthly meeting at its office and via google meet with the Chair Steve Pilcher of Monkton, presiding.*

### **ROLL CALL:**

*Addison:*

*Bridport:* Andrew Manning

*Orwell:* Joseph Adriano

*Bristol:*

*Panton:* James Dayton

*Cornwall:* Don Burns  
Stan Grzyb

*Ripton:* Jeremy Grip

*Ferrisburgh:* Tim Davis

*Salisbury:* Tom Scanlon  
Barrie Bailey

*Goshen:* Jim Pulver

*Shoreham:*

*Leicester:*

*Starksboro:*

*Lincoln:*

*Vergennes:* Shannon Haggett  
Cheryl Brinkman

*Middlebury:* Hugh McLaughlin  
Ross Conrad  
Barbara Greenwalt

*Waltham:* Jeff Glassberg

*Monkton:* Debra Sprague  
Stephen Pilcher

*Weybridge:* Gioia Kuss

*Whiting:*

*New Haven:* Tim Bouton

### **CITIZEN INTEREST REPRESENTATIVES:**

*Addison County Farm Bureau:*

*Addison County Economic Development Corp:*

*Otter Creek Audubon Society:*

Ron Payne

*Otter Creek Natural Resources:*

*Addison County Chamber of Commerce:*

### **ACRPC EXECUTIVE BOARD**

*Chair:* Stephen Pilcher

*Vice-Chair:* Shannon Haggett

*Secretary:* Jamie Dayton

*Treasurer:* Ross Conrad

*At Large:* Jamie Dayton  
Arabella Holzapfel  
Jeremy Grip

### **STAFF**

*Executive Director:* Adam Lougee

*GIS Manager:*

*Land Use Planner:* Katie Raycroft-Meyer

*Transportation Planner:* Mike Winslow

*Emergency Planner:* Andrew L'Roe

*Office Manager/Bookkeeper:* April Clodgo

*Energy Planner:* Maddison Shropshire

*Eco-AmeriCorps member:* Emma Sandman

Addison    Bridport    Bristol    Cornwall    Ferrisburgh    Goshen    Leicester  
Lincoln    Middlebury    Monkton    New Haven    Orwell    Panton    Ripton  
Salisbury    Shoreham    Starksboro    Vergennes    Waltham    Weybridge    Whiting



*Addison County*  
**Regional Planning Commission**

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

**7:00 p.m. Business Meeting:** Stephen Pilcher welcomed the Commissioners and moved the commission directly to the business meeting at 7:03.

- I. Approval of the June 8, 2022 minutes:** Shannon Haggett moved approval of the minutes. Cheryl Brinkman seconded the motion. The minutes passed by voice vote/show of hands with Stan Grzyb, Joseph Adriano, Gioia Kuss and Jeremy Grip abstaining.
- II. Executive Board Minutes:** The Executive Board minutes are included in the package for informational purposes. Steve inquired whether any one had questions, no one responded so he moved to the Treasurer's Report.
- III. Treasurer's Report:** Adam gave a Treasurer's Report for the end of May, 2022. Adam noted that cash flow remains strong, that cash on hand is significantly more than we are used to seeing, and receivables remain high. Adam noted that earned revenues are slightly ahead of expenses, once prepaid items are removed. **Tom Scanlon moved to accept the Treasurer's Report as presented. Stan Grzyb seconded the motion. The Commission voted to accept the Treasurer's Report as presented unanimously by voice vote/show of hands.**

#### IV. Committee Reports:

Act 250/Section 248, Housing, Local Government and Natural Resources and Economic Development Committees: No meeting.

Transportation Advisory Committee: Shannon Haggett noted the committee had met in June. It received a legislative update on transportation projects and priorities from representative Diane Lanpher of Vergennes. It also discussed the status of the TAC engineering studies ongoing this year, and received an update on the Vergennes Area Planning and Environmental Linkages Study.

Energy Committee: Ross reported that the Committee had met at a new time, starting at 6:30. The speaker for the evening discussed CVOEO's Green energy savings program. Members of all municipal energy committees in the region were also invited. **Maddi will post a link to the video of the meeting on the ACRPC website.**

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Addison County  
Regional Planning Commission

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

- V. Joint Partner's Report/Delegate Staff Recognition:** The Commission recognized new members Debra Sprague of Monkton and Barbara Greenwalt of Middlebury. Adam also noted that Emma Sandman will be concluding her Eco-Americorp service with ACRPC in August and that ACRPC will be hosting another Americorps Service member starting in September. His name will be Zach Roberts.

## VI. Old Business:

Maple Broadband Addison County CUD Update: Adam gave a brief summary of Maple Broadband activities. He noted that Maple Broadband continues really good work to build out broadband services in the region. Its Engineering Firm, Vantage Point Solutions, is nearly done field checking the network plans's assumptions. He also noted that Maple Broadband continues to work hard to secure materials so it can begin construction of its network in 2022. It has purchased cable and has chosen vendors and purchased electronic components, cabinets and other long lead-time items. It expects to have final design plans completed and has put those out to bid for a contractor to do the installation. Adam noted that it continues to wait for its construction grant from VCBB and hopes to have a decision very soon. Maple Broadband is doing everything within its ability to get to construction in 2022.

Report on Staffing and Projects: Adam stated he is interviewing for the GIS Manager position and hopes to hire soon. As soon as he completes that process he will start hiring for a more general planner position. We have a lot of new projects starting this fall, including the Clean Water Service Provider (CWSP), the new brownfields program, new town contracts for zoning modernization with Bristol, Lincoln and Shoreham, and the ANR Water Quality Project Development grant program.

Other: None.

## VIII. New Business:

Committee Selection: Adam thanked all commissioners that had submitted their committee requests and reminded all others that he had sent out a committee request form in the meeting package. ACRPC asks each of its members to serve on at least one committee. Please submit your committee requests prior to the August 24th Executive Board meeting where the Executive Board will make committee appointments.

Annual Calendar: Adam stated that a meeting calendar for the year was included in everyone's package and will be posted on the website. As usual, ACRPC's full

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



# Addison County Regional Planning Commission

---

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

commission shall meet on the second Wednesday of every month, except August, at 7:00p.m.

Other: None.

**IX. Member's Concerns/Information:** Stephen Pilcher noted he had attended a preservation trust conference recently on community restoration and really enjoyed the program.

Jeff Glassberg noted that Waltham had completed its enhanced Energy Plan and would be asking for Regional approval shortly.

**X. Adjournment:** There being no further business, **Tom Scanlon moved to adjourn. Jeremy Grip seconded the motion, which all supported. The Commission adjourned its meeting at 7:44 p.m.**

Respectfully submitted,

Adam Lougee  
Director

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Addison County  
Regional Planning Commission