

# Otter Creek CWSP Request for Project Proposals

Intake form for proposed projects for the Otter Creek Basin Clean Water Service Provider. You may save your responses and return to this form at any time. Applications must be completed by February 8, 2023 by 5PM. If you have any trouble with the form, please contact Mike Winslow at [mwinslow@acrpc.org](mailto:mwinslow@acrpc.org) or 802-578-9999. We anticipate additional funding rounds in calendar year 2023.

\* Required

1. Description of Proposed Project \*

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2. Amount of funding requested \*

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3. Matching funds available. Please note funds from state of Vermont sources and non-state sources separately.

(Note: Matching funds are not required, but for the purpose of CWSP reporting we need to understand the full cost of projects)

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- 4. Project Phase for which you are requesting funding. See Appendix D pp. 55-61 of the [Clean Water Initiative Funding Policy](#) for detailed descriptions of project phases. \*

*Mark only one oval.*

- Assessment and Identification - Compiling a list of potential projects within a watershed or municipality
- Development - scoping work to determine feasibility, constraints, and overall suitability of a project.
- Preliminary Design - efforts needed to develop a 30% engineering design
- Final Design - securing landowner access agreement and developing a 100% design or equivalent
- Implementation - project construction or its equivalent
- Operations and Maintenance

- 5. Type of Project - Answers to this question will determine the appropriate DEC calculator to be used to calculate P reductions. \*

*Mark only one oval.*

- Developed Land Stormwater Treatment
- Lake Shoreline Stabilization
- Riparian Buffer Planting
- Floodplain and Stream Restoration
- Gully or Outlet Stabilization
- Forest Road Erosion Control
- Private Road Erosion Remediation
- Other: \_\_\_\_\_

*Skip to question 6*

Watershed  
Projects  
Database

The BWQC can review projects that have not been entered into the Watershed Projects Database, but before receiving funding, all projects must be in the database. See pages 11-13 of the [Clean Water Initiative Funding Policy](#).

6. Is Project Listed in DEC's [Watershed Projects Database](#) \*

Mark only one oval.

Yes

No

Don't Know

7. If Yes, Project ID

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8. If Yes, Grant Number (if there is one)

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Project  
Sponsor

The organization or entity that would be responsible for completing the project

9. Project Sponsor (if none, please indicate) \*

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10. Contact Person

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11. How do you prefer to be contacted - add contact details (e.g. email, phone number)

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12. Is the Project Sponsor a:

*Mark only one oval.*

- Non-profit watershed protection organization
- Non-profit land conservation organization
- Natural Resources Conservation District
- Municipality
- Regional Planning Commission
- Other Non-profit
- Other: \_\_\_\_\_

13. Is the Sponsor a [Disadvantaged Business Enterprise](#) (DBE)?

*Mark only one oval.*

- Yes
- No

Attachments

**14. Required Attachments (pdfs or spreadsheets)**

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1. **Map of Project Area**
2. **Completed DEC [Interim Phosphorus Reduction Calculator Tool v1.0](#) , or for Developed Land Projects, report from [DEC Stormwater Treatment Practice Calculator](#). *(Contact CWSP for assistance if needed)***
3. **Demonstration of sponsoring entities capacity to complete the project. This attachment should include:**

\*resumes of key individuals

\*examples of prior, similar projects

4. **Natural Resources Screening Form (Appendix A pp. 34-42 in [Clean Water Initiative Program FY23 funding policy](#). Required only for projects in preliminary design, final design, or implementation stage)**
5. **Detailed project budget**
6. **Detailed project timeline**
7. **Letter of support from landowner (if applicable)**

Files submitted:

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