**TVT Dial-A-Ride Guidance***As of April 2023*

* FY23 rates
  + Van = $90
  + Admin fee = $15.00 1-way
  + GSA reimbursement rate = $0.655
* Nursing homes provide the first two Medicaid medical trips and then we can provide the rest.
* Cardiac rehab, cancer treatment and dialysis, we provide 100% of treatment trips. And riders may still have 6 general purpose E&D rides. (while funding is available)
* Elderly and Disabled Program (E&D),
  + 6 trips per calendar month, includes out of county specialist trips
  + Meals trips are not counted against this total.
  + Each year rider may use 4 of their personal trips to go out of county - we pay up to 40 miles, they pay overage.
* Medicaid, unlimited medical trips if no vehicle in the household and they do not have access to public bus
* Hardship, Medicaid reimburses if 50 medical miles in one week or 215 in a month. Can’t be retroactive, must coordinate appointments beforehand through ACTR. Federal reimbursement rate (currently $.17).
* Personal Choice (foster care or special circumstances approved by DVHA) Same GSA reimbursement rate as volunteers. Use for unlimited medical rides.
* Senior meal sites
  + Middlebury (Age Well)
  + Vergennes (Age Well)
  + Chelsea
  + South Royalton
* Senior Restaurant Ticket Program (Age Well)
  + Rosie’s, Middlebury
  + Halfway House, Shoreham
* Senior Grab and Go Meals (Age Well)
  + Bridport
  + Bristol
  + Ferrisburgh (pending)
  + Starksboro
  + Shoreham
  + Monkton
* Excursions are **not** allowed   
  VTrans’s Vermont Elders & Persons with Disabilities Program Manual & Background Check Policy,   
  v 6/9/2020. P12 states *“Effective July 1, 2009 and thereafter, excursion trips are not eligible. Subrecipients should follow FTA Charter Regulations (*[*www.fta.gov)*](http://www.fta.gov))*.”*
  + Eligible trips include:
    - Critical Care Non-Medicaid
    - Non-Medicaid Medical needs
    - Senior Meals Programs
    - Adult Day Services
    - Shopping
    - Vocational (training, interviews and jobs)
    - Social/Personal – may include exercise programs, church and personal trips
    - Wellness – may include nutrition, smoking cessation, pre-diabetes, chronic pain mgmt.
* Per FTA, grantees may provide *Charter* service to Qualified Human Service Organizations (elderly, persons with disabilities, and low-income individuals); see FTA flow chart for further info on QHSOs.   
  Per State guidance above, that doesn’t mean we can provide excursions for free under E&D.
* Recently requested group bus trips:

|  |  |  |  |
| --- | --- | --- | --- |
| **Group name** | **QHSO indicator** | **Activity** | **E&D and/or direct pay billing?** |
| Mixed group with riders from senior/disabled and low-income housing (AR) | Senior, disabled & low income | Holiday lunch @ Mary’s -  Nutrition and social | E&D  (Note: Restaurant under new ownership. These parties have been discontinued) |
| Special Olympics (AR) | Disabled | Sports training and competitions | E&D Plan to ask for 20% match |
| Age Well meals program (AR) | Senior | Button Bay picnic | E&D (Age Well provides annual local match support, not fee for service match) |
| Evergreen (AR) | Disabled | Shopping in Rutland and KFC lunch | E&D @ 80% for shopping Direct pay 20% shopping  Direct pay 100% for social at KFC |
| Strode Independent Living (ONW) | Senior | Social –  Maple Sugaring | Direct Pay |
| Strode Independent Living (ONW) | Senior | Social –  Leaf Peeping | Direct Pay |
| Strode Independent Living (ONW) | Senior | Social –  Holiday Lights | Direct Pay |
| Menig Nursing Home (ONW) | Senior | Social –  Leaf Peeping | Direct Pay |
| Menig Nursing Home (ONW) | Senior | Social – Holiday Lights | Direct Pay |
| Randolph Senior Center (ONW) | Senior | Social & Nutrition – Ethan Allen Cruise | E&D = 80%  Local Match + 20% |

**Group Trip Request**

Organization:

Eligibility: Over 60 Disability Emergency Response Gov’t Officials QHSO

Nutrition Component (applicable for seniors only):

Origin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Destination:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trip Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Passenger Count:\_\_\_\_\_\_\_\_\_\_ # of Wheelchair Slots Needed:\_\_\_\_\_\_

Outbound Departure Time: Outbound Arrival Time:

Return Departure Time: Return Arrival Time:

***Funding Approval***

Executive Director Approves Eligibility: Hourly rate and/or % to be charged $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Operations / Scheduling***

Operations Manager Approval:

Driver Has Been Scheduled:

Dispatch Has Created a Manifest:

Google Maps Directions and Manifest Given to Driver:

***Billing***

Organization:

Contact Person:

Phone Number:

Email:

Billing Address:

***NOTES***

Table

Description automatically generated with low confidence