

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

## ACRPC Full Commission Notice of Meeting 7:00 p.m. Wednesday, April 10, 2024

**HYBRID MEETING:** This meeting will be conducted in person at ACRPC's office and remotely through the **ZOOM** remote meeting on-line platform. PLEASE NOTE THAT AT THE REQUEST OF SOME COMMISSIONERS WE ARE TRYING THE ZOOM PLATFORM THIS MEETING. PLEASE USE THE CONNECTION BELOW:

<https://us02web.zoom.us/j/81856621479?pwd=T05KTll5Rk1YOUJSV2xCVUI3ZU9UZz09>

Meeting ID: 818 5662 1479

Passcode: 015176

1 (312) 626 6799

**CALL-IN:** People can call in from the number above and enter the meeting PIN from the phone keypad.

**PHYSICAL LOCATION:** ACRPC's office at 14 Seminary Street in Middlebury **WILL** be open to the public.

**7:00 p.m. PROGRAM:** Madeline Russell, American Rescue Plan Act (ARPA) 3-Acre Stormwater Program Lead, Gianna Petito, Clean Water Initiative Grants Supervisor and Kevin Burke, Stormwater Program Manager, of the Vermont Department of Environmental Conservation, will be joining us to present its ARPA 3-Acre Permit Obtainment Assistance (POA) Program. This constitutes a new funding program from VT DEC for sites within the Lake Champlain, Lake Memphremagog, or stormwater impaired basin to support sites in obtaining their Three-Acre General Permit.

### 7:30 BUSINESS AGENDA:

- I. **Approval of Minutes:** March 13, 2024
- II. **Executive Board Minutes:** March 27, 2024
- III. **Treasurer's Report:** Financials February 30, 2024
- IV. **Committee Reports:** (Act 250, Energy, Local Govt, Nat Res, TAC, Housing, Econ Dev)
- V. **Joint Partners Report/Delegate/Staff Recognition:**
- VII. **Old Business:**
  - Maple Broadband Update
  - Presentation by the Nominating Committee of a slate of Officers for ACRPC's consideration at our Annual Meeting and call for nominations from the floor
  - MTAP Grants to Municipalities Update
  - Small Grants/training costs to ACRPC Municipalities
  - Annual Meeting/ Speaker/ Bertha Hanson Award Nominee
  - Hybrid Meeting Platform Google Meet/Zoom
  - Other
- VIII. **New Business**
  - Annual Mailing to Municipalities, appointments to RPC and TAC
  - Preliminary Budget Discussion (Displayed at meeting)
  - Other
- IX. **Member's Concerns/Information:**
- X. **Adjournment:**

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Addison County  
Regional Planning Commission

**ADDISON COUNTY REGIONAL PLANNING COMMISSION ROLL CALL**

<b>ADDISON</b>	D	Bob Schatz	___	<b>PANTON</b>	D	James Dayton	___	
	D		___		A		___	
	A	Chris Stackhouse	___		<b>RIPTON</b>	D	Jeremy Grip	___
	A		___			A	Jonathan Heppell	___
<b>BRIDPORT</b>	D	Edward Payne	___	<b>SALISBURY</b>	D	Tom Scanlon	___	
	D	Andrew Manning	___		D	Barrie Bailey	___	
	A	Steve DeCarlo	___		A		___	
	A		___		A		___	
<b>BRISTOL</b>	D	Peter Grant	___	<b>SHOREHAM</b>	D	Nick Causton	___	
	D	Richard Butz	___		D		___	
	D		___		A		___	
	A	William Sayre	___		A		___	
	A		___	<b>STARKSBORO</b>	D	Richard Warren	___	
	A		___		D	Tom Perry	___	
<b>CORNWALL</b>	D	Stan Grzyb	___	A		___		
	D		___	A		___		
	A		___	<b>VERGENNES</b>	D	Shannon Haggett	___	
	A		___		D	Cheryl Brinkman	___	
		___	A		Don Ferris	___		
		___	A			___		
<b>GOSHEN</b>	D	Jim Pulver	___	<b>WALTHAM</b>	D	Jeff Glassberg	___	
	A	Chad Chamberlain	___		A		___	
<b>LEICESTER</b>	D	Diane Benware	___	<b>WEYBRIDGE</b>	D	Gioia Kuss	___	
	D	Tom Barker	___		A		___	
	A		___	<b>WHITING</b>	D	Jennifer Erwin	___	
	A		___		A	Gary Freeguard	___	
<b>LINCOLN</b>	D	Steve Revell	___	<b>CITIZEN INTEREST REPRESENTATIVES</b>				
	D	Barbara Murphy-Warrington	___	<b>ADDISON COUNTY</b>	D	Phil Summers	___	
	A		___	<b>CHAMBER OF</b>	A		___	
	A		___	<b>COMMERCE</b>			___	
<b>MIDDLEBURY</b>	D	Ross Conrad	___	<b>HOPE</b>	D		___	
	D	Hugh McLaughlin	___		A		___	
	D		___	<b>OTTER CREEK AUDUBON SOCIETY</b>	D	Ronald Payne	___	
	A		___		A	Marcia Parker	___	
	A		___		<b>ADDISON COUNTY</b>	D	Charles Roy	___
<b>MONKTON</b>	D	Stephen Pilcher	___	<b>FARM BUREAU</b>	A	Kent Wright	___	
	D	Debra Sprague	___	<b>OC NATR. RESOURCE CONSERVATION DIST</b>	D	Jonathan Chamberlain	___	
	A		___		A	Paul Wagner	___	
	A		___	<b>ADDISON COUNTY ECONOMIC DEVELOPMENT CORP</b>	D		___	
<b>NEW HAVEN</b>	D	Harvey Smith	___		A		___	
	D	Jim Walsh	___				___	
<b>ORWELL</b>	A		___			___		
	A		___			___		
	A		___			___		
	A		___			___		

**ACRPC EXECUTIVE BOARD**

**CHAIR** : Ross Conrad  
**VICE-CHAIR** : Jamie Dayton  
**SECRETARY** : Arabella Holzapfel  
**TREASURER** : Cheryl Brinkman  
**AT LARGE** : Jeremy Grip  
 Tim Davis  
 Joseph Andriano

**STAFF:**

**EXECUTIVE DIRECTOR**: Adam Lougee  
**OFFICE MANAGER/BOOKKEEPER**: April Clodgo  
**EMERGENCY MANAGEMENT PLANNER**: Andrew L'Roe  
**SENIOR/TRANSPORTATION PLANNER**: Michael Winslow  
**COMMUNITY PLANNER**: Katie Raycroft-Meyer  
**ENERGY PLANNER**: Maddison Shropshire  
**GIS DATA MANAGER**: Hannah Andrew  
**PLANNER**: Deron Rixon  
**WATER QUALITY PLANNER/ ECO AmeriCorps**: Carissa Finnerty

**OFFICE PHONE: 802-388-3141**

ADDISON COUNTY REGIONAL PLANNING COMMISSION  
EXECUTIVE BOARD MEETING  
March 27, 2024

The Addison County Regional Planning Commission's Executive Board held its monthly meeting in person at ACRPC's office at 14 Seminary Street in Middlebury and via Google Meet with Chair, Ross Conrad presiding.

ROLL CALL

*Ferrisburgh* Arabella Holzapfel

*Middlebury* Ross Conrad

*Orwell*

*Panton* Jamie Dayton

*Ripton* Jeremy Grip

*Vergennes*

STAFF: Adam Lougee, Director

Ross opened the meeting at 6:40 p.m.

MINUTES

**Arabella Holzapfel moved to approve the February 27, 2024 revised minutes. Jeremy Grip seconded the motion. The motion to approve the minutes passed by voice vote/show of hands.**

TREASURER'S REPORT

Adam delivered a draft Statement of Financial Position and a draft Statement of Financial Activities through the month of February. Cash on hand and receivables remain strong. Adam noted that the statement of financial position showed a positive fund balance of about \$49,000 this year. It remains a positive number, but is down substantially from our previous month's report. Adam spoke with April and she expects it to increase substantially again when we issue quarterly invoices in April. **Jeremy Grip moved to accept the Treasurer's Report as presented. Jamie Dayton seconded the motion, which passed unanimously.**

COMMITTEE REPORTS (only committees that have met since the Full Commission meeting)

Energy Committee: The Energy Committee reported it had a good presentation from the Vermont thermal networks and discussed the regional enhanced energy plan.

Transportation Advisory Committee: Adam gave the TAC report. He noted the TAC had spent the bulk of its meeting with a presentation from Taylor Sisson, a VTrans Project Manager, who presented on the Exchange Street Roundabout and the Route 125 Safety Study and other projects.

Economic Development: The Committee met as the Brownfields Committee on March 4th and reviewed the status of ongoing projects and discussed whether an area wide study was warranted.

Nominating Committee: Ross reported the committee is working together to put together a slate of officers.

## **OLD BUSINESS**

Review of Budget vs. Actual Revenue and expenditures: Adam walked the Board through the budget April had created. He noted that it does not match the quickbooks files exactly because of some differences regarding when the system accrued revenue, but it was close and April continues to work on it. While our projections continue to be off significantly, largely because of unspent Clean Water Service Provider funding, most other line items remain in line with projections and revenue continues to outpace expenses.

Report on Small Grants to ACRPC Municipalities: Adam noted that as of the Executive Board meeting we had three grants in and awarded and a lot of interest from other communities. Everyone is asking for the maximum amount of \$10,000, so Adam expects the money will be committed quickly and that some towns will get shut out.

401K Update: Adam noted that One Day in July stopped working with small employers like ACRPC, so we are back to looking for other alternatives.

Other: Adam noted we had collected 24 Conflict of Interest Statements from Delegates. **Ross asked Adam to send out a specific email to all Commissioners that have not filed the Conflict of Interest statement and include a copy of the COI Statement. He also asked Adam to send a letter to all Citizen Interest Groups not participating.**

## **NEW BUSINESS**

Support Cornwall Housing Water Wastewater Study: Adam noted that our budget contains \$27,000 for housing navigator activities. It must be spent by June 30th. We have allocated it toward our ADU program. Unfortunately, that program is not moving as fast as we would like. Therefore, Adam requested that he be allowed to reallocate \$5,000 of that funding to a joint study with the Town of Cornwall and Addison Housingworks to study rural housing needs and wastewater's impact on housing in rural areas. **The Executive Board approved relocating the funding so we do not lose it.**

RPC Peer Review Study: One of the results of RPCs being in the legislature this year is that certain legislators are looking for some oversight of the RPCs. VAPDA would like to proactively institute a study of how RPCs function in Vermont compared to national peers. Adam anticipates it will cost about \$10,000 per RPC. He requested permission to ask the Full Commission to adjust the budget to allow ACRPC to pay for that study out of surpluses generated this year if they still exist. The E Board agreed.

Legislative Discussion: Adam noted that H.687, which we had discussed at the Full Commission meeting had passed over into the Senate. It is in Senator Bray's committee with S.311, the housing bill we also discussed. Speculation has it that the Committee will try to merge the bills.

Annual Meeting Speaker/ Location. Adam will announce both at the Full Commission meeting in April. Adam also announced that the Secretary of State will be joining us at our June meeting to discuss the open meeting law.

Other: None.

#### **MEMBERS CONCERNS/INFORMATION**

Arabella announced that there will be a clean water service provider summit on Friday, April 5, 2024 that she will be attending.

Jeremy Grip noted that Ripton was looking for funding to rebuild its salt shed and relocate its recycling center. He also asked Adam to look into funding to move some blighted properties in the center of town. **Adam noted he would ask Andrew to look at river corridor funding for buyouts.**

#### **ADJOURNMENT**

**Jeremy Grip moved to adjourn. Jamie Dayton seconded the motion. All approved and the meeting adjourned at 7:55 p.m.**

Respectfully submitted,

Adam Lougee

# Addison County Regional Planning Commission

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## Meeting Minutes Addison County Regional Planning Commission Wednesday, March 13, 2024

*ACRPC held its monthly meeting at its office and via google meet with the Chair, Ross Conrad of Middlebury, presiding.*

### **ROLL CALL:**

<i>Addison:</i>	Bob Schatz	<i>Orwell:</i>	Joseph Andriano
<i>Bridport:</i>	Andrew Manning	<i>Panton:</i>	Jamie Dayton
<i>Bristol:</i>	Richard Butz	<i>Ripton:</i>	Jeremy Grip
<i>Cornwall:</i>	Stan Grzyb	<i>Salisbury:</i>	
	Anna Burns	<i>Shoreham:</i>	Nick Causton
<i>Ferrisburgh:</i>	Tim Davis	<i>Starksboro:</i>	Richard Warren
	Arabella Holzapfel		Tom Perry
	Steve Huffaker	<i>Vergennes:</i>	Shannon Haggett
<i>Goshen:</i>			Cheryl Brinkman
<i>Leicester:</i>		<i>Waltham:</i>	Jeff Glassberg
<i>Lincoln:</i>		<i>Weybridge:</i>	Gioia Kuss
<i>Middlebury:</i>	Hugh McLaughlin	<i>Whiting:</i>	Jennifer Erwin
	Ross Conrad		
<i>Monkton:</i>	Debra Sprague		
	Stephen Pilcher		
<i>New Haven:</i>			

### **CITIZEN INTEREST REPRESENTATIVES:**

<i>Otter Creek Audubon Society:</i>	Ron Payne
<i>Otter Creek Natural Resources:</i>	
<i>Addison County Farm Bureau:</i>	
<i>Addison County Economic Development Corp:</i>	
<i>Addison County Chamber of Commerce:</i>	

### **ACRPC EXECUTIVE BOARD**

*Chair:* Ross Conrad  
*Vice-Chair:* Jamie Dayton  
*Secretary:* Arabella Holzapfel  
*Treasurer:* Cheryl Brinkman  
*At Large:* Jeremy Grip  
Tim Davis  
Joseph Andriano

### **STAFF**

*Executive Director:* Adam Lougee  
*Assistant Director:* Mike Winslow  
*GIS Manager:* Hannah Andrew  
*Land Use Planner:* Katie Raycroft-Meyer  
*Emergency Planner:* Andrew L'Roe  
*Office Manager/Bookkeeper:* April Clodgo  
*Energy Planner:* Maddison Shropshire  
*Natural Resource Planner:* Deron Rixon  
*Eco-AmeriCorps member:* Carissa Finnerty

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**7:00 p.m. Business Agenda:** Ross called the meeting to order at 7:00 p.m. He welcomed commission members and began the meeting. He asked the Commission to revise the agenda slightly to delay the presentation until after the approval of the minutes so all would have time to join.

- I. Approval of the February 14, 2024 meeting minutes:** Shannon Haggett moved approval of the minutes. Richard Butz seconded the motion and asked to be included in the last meeting minutes. Debra Sprague noted her name was mis-spelled. The minutes, as amended, passed by a voice vote/show of hands. Gioia Kuss, Jeremy Grip, Anna Burns, Ross Conrad and Andrew Manning abstained from the vote.
- II. Executive Board Minutes:** The Executive Board's February meeting minutes were included in the package for the members' information. No members asked any questions regarding the Executive Board meeting, so Ross continued the meeting.
- III. Presentation Comparing H.687 and S.311 both bills impacting Act 250 and Housing.** Adam gave the presentation summarizing both bills for H. 687, which he reviewed first. Adam used a summary provided by the legislative counsel of a slightly previous version of H.687 (version 3.1), but noted differences where the bill had been changed. Adam noted that H.687 focused more on environmental protection and that S.311 focused on housing. He noted both incorporated the mapping of Future Land Use Areas by RPC as it had been proposed to the legislature in the RPC report to the legislature.
- IV. Treasurer's Report:** Adam presented the Treasurer's Report for the evening. Adam noted that cash flow remains strong, that cash on hand and receivables are also strong. Adam noted that ACRPC's financials continue to benefit from a number of prepaid items and that our projected revenue looks healthy. **Nick Causton moved to accept the Treasurer's Report as presented. Jamie Dayton seconded the motion. The Commission voted to accept the Treasurer's Report unanimously by voice vote/show of hands.**
- V. Committee Reports:**
  - Act 250/Section 248: No meeting.
  - Energy Committee: The Energy Committee noted it had received a presentation from the Vermont Thermal Network on using Geo-thermal heating for clusters of buildings.
  - Local Government: No meeting.

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Natural Resources: Arabella Holzapfel reported that the Natural Resources Committee met in March and continued its review of the Natural Resources Section of the Regional Plan for an update over the course of this year.

TAC: Hugh McLaughlin noted that the TAC had met and had discussed the goals and implementation steps for the Transportation portion of the plan.

Housing: The Housing Committee met and discussed the RAISE grants for housing that Ferrisburgh, Vergennes and Middlebury are starting. It also discussed ACRPC conducting a training on the changes to zoning required by the HOME Act and the Homes for All toolkit.

Economic Development Committee: Joe Andriano noted the Economic Development Committee met as the Brownfields sub-committee. It received updates on the Brownfield sites ACRPC and Stantec, its consultant, are working on and sites to be reviewed for area wide planning.

## **VI. Joint Partner's Report/Delegate Staff Recognition:**

Adam gave a brief report. He invited Anna Burns of Cornwall and Bob Schatz of Addison to introduce themselves. Both Anna and Bob made brief statements introducing themselves to the Commission. Ross on behalf of the cCommission welcomed them as delegates.

## **VII. Old Business:**

Maple Broadband Update: Steve Huffaker, Chair of Maple Broadband gave a report. He noted Maple Broadband had completed hanging fiber in its phase I service area encompassing Cornwall, Shoreham and Orwell. They are now connecting customers in those areas. Maple Broadband has moved its crews up to its Phase II serving area in and around Vergennes and is well along stringing fiber in the Phase II areas. It hopes to turn on some service areas in Phase II as soon as next week. Phase III has started work in Whiting, Orwell and Leicester. To date, Maple Broadband has provided broadband to over 200 subscribers. Additionally, WCVT, Maple Broadband's partner organization, has been aggressively building out portions of Addison County in its service territory.

RAISE Grants: Adam noted that three communities within Addison County, Middlebury, Vergennes and Ferrisburgh had received \$100,000 each to conduct planning studies designed to accelerate the construction of more dense and more affordable housing in portions of those communities near

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transit. ACRPC will receive \$60,000 over the course of three years to help administer those projects.

MTAP Program: Adam noted that this program is available from the Agency of Administration to 13 communities within Addison County. Its intent is to encourage planning for infrastructure development. To date Salisbury has received \$100,000 for work on its town hall. Other applicants include Bridport and Shoreham. Adam encouraged other towns to consider the grant applications and noted ACRPC would help with the application process.

Other: None.

## VII. New Business:

Proposal for Small Grants/training costs to ACRPC Municipalities: Adam presented the Commission with a memorandum, approved by the Executive Committee outlining the provisions of a small grant program that ACRPC would supply to its members for planning projects. The Memorandum is attached [here](#). **Hugh McLaughlin moved to approve the grant program. Cheryl Brinkman seconded the motion, which all supported.**

Vote on Slate of members for the Nominating Committee: Ross reminded the Commission that the Executive Board chose a Nominating Committee at its February meeting. (The Nominating Committee nominates a slate of members to serve as the Executive Board. That slate and any additional nominations from the floor are voted on at the Commission's Annual Meeting in May). Currently Ross has agreed to serve as one member and the Executive Committee requests that two other commissioners step forward tonight. Richard Warren and Hugh McLaughlin volunteered to serve as additional members of the Nominating Committee. **Shannon Haggett moved that Ross Conrad, Hugh McLaughlin and Richard Warren be elected to serve as the Nominating Committee. Tim Davis seconded the motion. All voted in favor of the Nominating Committee. 28th.**

Annual Meeting/ Speaker/ Bertha Hanson Award Nominee: Adam reminded the Commission that our annual meeting is May 8th this year. He will announce a speaker and location at the April meeting. **He also encouraged anyone wanting to nominate a fellow Commissioner for the Bertha Hanson Award to speak with a member of the Executive Committee priori to their April 24th meeting where they will choose an awardee.**

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Hybrid Meeting Platform Google Meet/Zoom: Adam noted several commission members had complained about the Google Meet platform ACRPC uses for meetings. They have trouble connecting. Adam noted he likes the Google Meet platform, but asked the rest of the Commission how they felt. After some discussion, the Commission resolved to try Zoom for its next meeting. Adam will make it happen, see how it goes and then make a decision whether to switch platforms with the commission.

Other: None.

**VIII. Member's Concerns/Information:** Richard Warren stated that the minutes from the previous meeting mis-quoted him and asked that his comments under "Member's Concerns" be removed from the previous minutes. After some discussion, **Joe Andriano moved that the Commission reconsider the minutes from the February meeting and amend them to strike the remarks attributed to Richard Warren under "Member Concerns". Hugh McLaughlin seconded the motion, which passed by a voice vote with Gioia Kuss, Jeremy Grip, Andrew Manning, Ross Conrad and Anna Burns abstaining from the vote.**

**IX. Adjournment:** There being no further business, **Tim Davis moved to adjourn. Nick Causton seconded the motion, which all supported. The Commission adjourned its meeting at 8:43 p.m.**

Respectfully submitted,  
Adam Lougee, Director

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
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Addison County Regional Planning Commission

Statement of Financial Activities

July 2023 through February 2024

Jul '23 - Feb 24

Ordinary Income/Expense

Income

30001 · Revenue	
Chargepoint	504.64
Map(s)	50.00
30001 · Revenue - Other	617,309.08
<b>Total 30001 · Revenue</b>	<b>617,863.72</b>
30002 · Interest	15,673.95
47200 · Program Income	31,387.32

**Total Income** 664,924.99

**Gross Profit** 664,924.99

Expense

30100 · Misc. Reimbursable Expenses	50,964.39
40000 · Wage Expense	344,473.00
40001 · Vacation Wage Adjustment	13,522.39
40090 · Americorp Host	4,500.00
40100 · Accounting	10,780.63
40130 · Copy Machine	2,178.30
40140 · DUES	5,745.00
40180 · Staff Insurances	69,487.17
40240 · Business Insurance	3,130.60
40250 · Janitorial	600.00
40290 · Misc. Expense	2,174.55
40380 · Rent Expense	30,760.00
40390 · Rubbish Removal	136.70
40430 · Retirement	23,857.96
40450 · Office Supplies Expense	1,963.33
40460 · Payroll Taxes - Expense	26,117.60
40500 · Telephone/Internet	4,936.89
40510 · Training/Travel/Conference	832.75
60030 · Software Subscriptions	18,607.13
60040 · Website Maintenance	1,001.87

**Total Expense** 615,770.26

**Net Ordinary Income** 49,154.73

**Net Income** 49,154.73

## Addison County Regional Planning Commission

## Statement of Financial Position

As of February 29, 2024

Feb 29, 24

## ASSETS

## Current Assets

## Checking/Savings

10300 · NOW Checking - NBM - 2810	183,047.40
10325 · Payroll Checking - NBM-2771	122,257.67
10350 · MMK - NBM - 4703	16,790.45
10400 · Vanguard - MMA	120,319.26
10455 · T. Bills (TreasuryDirect.gov)	271,882.24
1072 · Bill.com Money Out Clearing	1,006.98

Total Checking/Savings	715,304.00
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Accounts Receivable	359,254.83
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## Other Current Assets

12000 · Prepaid Health & Benefits Ins.	9,538.47
12003 · Prepaid Business Insurance	2,687.38
12120 · Other Prepaid Expenses	1,230.00

Total Other Current Assets	13,455.85
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Total Current Assets	1,088,014.68
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Fixed Assets	16,708.01
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<b>TOTAL ASSETS</b>	<b><u>1,104,722.69</u></b>
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## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

Accounts Payable	80,852.40
Credit Cards	1,598.30

## Other Current Liabilities

22000 · Accrued Vacation Wages Payable	68,866.22
22010 · Accrued Wages Payable	9,487.29
23001 · FSA - M. Winslow	-168.00
25050 · Unearned Revenue	
25052 · Accs Dwelling Units	30,865.38
25053 · SFY23 CWSP Proj Grants (WID-04)	366,763.70
25054 · Act 172-Muni Bdlg Wealth.	120,000.00
25055 · Municipal Dues	15,693.66
25056 · DHCD	19,635.00

Total 25050 · Unearned Revenue	552,957.74
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Total Other Current Liabilities	631,143.25
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Total Current Liabilities	713,593.95
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Total Liabilities	713,593.95
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## Equity

28000 · Unrestricted Net Assets	35,053.76
28010 · Unrestricted Fund Balance	301,321.37
28020 · Fund Balance Equipment	5,598.88
Net Income	49,154.73

Total Equity	391,128.74
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,104,722.69</u></b>
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# 3-Acre Permit Obtainment Assistance (POA) Program

Financial Assistance Available to Help 3-Acre Sites  
Obtain Required 'Three-Acre General Permit'

# Vermont Clean Water Act (Act 64 of 2015) “All-in for Clean Water”

**Act 64:** ANR to update rule and develop general permit for

- Discharges of stormwater from existing impervious surface of 3+ acres in size
- Previously were unpermitted or permitted prior to 2002

## Stormwater Permitting Rule: “3-acre site” Requirements

- Rule and General Permit 3-9050, standards and timeline
- Owners of 3-acre sites, including multi-lot developments subject to prior permit, required to get new stormwater permit coverage no later than 2023
- Stormwater treatment practice construction required no later than 5 years from permit authorization, when new treatment is applicable



# What is Stormwater?

- **Cause:**
  - Precipitation runs off impervious surfaces
- **Impact:**
  - Nutrients including phosphorus, and sediment, metals, petroleum-based hydrocarbons, and related stormwater pollutants
  - Increased runoff volumes over undeveloped conditions
- **Result:**
  - Negatively impacts plants and animals
  - Ability to use waters for recreation and water supply

## Why Manage It?

- Best Management Practices (BMPs)
  - Tailored to your site
- Maintain/restore the water quality in downstream waters



# How do I know I am a 3-acre site?

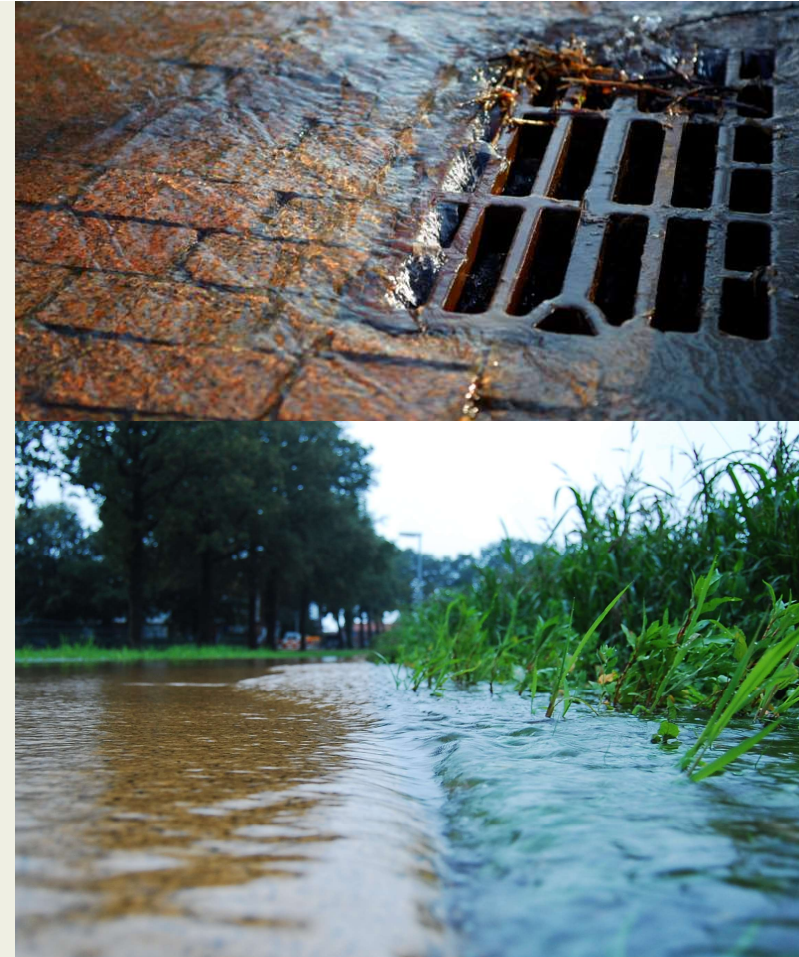
- Site with impervious surface of three or more acres that:
  - has never had an operational stormwater permit, or
  - was permitted to standards in place prior to the 2002 Stormwater Management Manual
- Communication from Watershed Management Division
  - Listed on the 3-acre list or otherwise notified
- Send all questions about regulations to DEC Stormwater Program





# What is the POA Program?

- **Challenge:** 3-acre site permit compliance requires the services of a professional engineer that can be costly
- **Program Overview:** Funding assistance for eligible 3-acre sites pursuing three-acre permit obtainment
- **Award Amounts:** Up to **\$49,999** split across two categories
  - Up to \$30,000 for engineering expenses
  - Up to \$19,999 for permit review fees
- **Timeline:**
  - Strongly encouraged to apply before September 30, 2024
  - Must obtain permit before August 2026



# Who Is Eligible For Funding?

**Eligible sites include:** all 3-acre sites located in the Lake Memphremagog, Lake Champlain, and stormwater impaired basins **except:**

- State and federally owned properties
- Manufactured Housing Communities (MHCs) utilizing other 3-acre site programming
- Public schools eligible to participate in the Green Schools Initiative
- Businesses that do not attest they are a "small business enterprise"
- 3-acre sites that have been integrated into a Municipal Separate Storm Sewer System (MS4) permit phosphorus reduction and/or flow restoration target.



# How to support our affected landowners and businesses

- Spread the word! Tell everyone about us!
  - Let your networks know 3-acre site funding is available for design work
- Current outreach efforts: email marketing, town clerks, engineers, press releases, SW mailers, etc.
- There are **~55** sites in Addison County but **only 4** have applied
- Reach out to us for info, resources, or additional informational sessions

# Key Takeaways

- ✓ Up to \$49,999/site in funding is now available for most 3-acre sites in the Lake Memphremagog, Lake Champlain, and stormwater impaired basins
- ✓ Funding is available for design and permitting costs for 3-acre sites pursuing three-acre permit authorization
- ✓ You must apply for funding before October 31, 2024 but applicants are strongly encouraged to apply before **September 30, 2024**
- ✓ Applicants **do not** need to have taken steps toward permit obtainment to apply for an award
- ✓ Begin/continue permit NOI process to ensure you are on track with funding timeline
- ✓ POA program staff are here to answer any questions and guide you through the process

# Resources + Contacts

- Visit the 3-Acre Funding Program Webpage: <https://anr.vermont.gov/special-topics/arpa-vermont/treating-stormwater-runoff>
- More background on Stormwater General Permit 3-9050: <https://dec.vermont.gov/watershed/stormwater/9050>
- To access the 3-acre Permit Assistance Application: <https://anronline.vermont.gov/app/#/formversion/fdf9bc52-5ba3-48a7-9081-00c144e3c06d>
- For questions about funding assistance: please email [madeline.russell@vermont.gov](mailto:madeline.russell@vermont.gov)
- For questions about 3-acre regulations: Contact the [DEC Stormwater Program contact](#) for your area

**Thank you!**

