

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

TRANSPORTATION ADVISORY COMMITTEE MEETING

Wednesday, September 18, 2024

Addison:		Orwell:	Andrea Treadway (v. chair)
Bridport:		Panton:	
Bristol:		Ripton:	
Cornwall:		Salisbury:	
Ferrisburgh:		Shoreham:	
Goshen:		Starksboro:	
Leicester:		Vergennes:	Brent Rakowski (chair)
Lincoln:	Amanda Allen	Waltham:	
Middlebury:	Hugh McLaughlin	Weybridge:	
Monkton:	Debra Sprague	Whiting:	
New Haven:			
Staff: Mike Winslow		Public: John Austin (D&K), John Jackman, Jim Larrow (Vergennes), Shannon Haggett (Vergennes), Bill Finger (Lincoln)	

AGENDA

- Call to Order: 6:30PM
- Amendments to the Agenda - moved the minutes and FY25 TAC recommendations to the end in the hopes of getting a quorum (quorum achieved shortly thereafter).
- Presentation on FY24 TAC Grants
 - Traffic Calming in Lincoln - Jenny Austin, D&K - Jenny provided an overview of potential traffic calming measures identified for Lincoln village including West River Rd., Creamery St., Quaker St., Gove Hill Rd., and East River Rd. Potential projects were limited to those in the existing right-of-way. D&K conducted an on-line survey to prioritize locations where the public felt traffic calming was needed. River Rd. (West and East) scored the highest. Vertical deflections were preferred over horizontal deflections or road width reductions. D&K is still working with the town to finalize recommendations. There may also be opportunities to incorporate edgeline striping and landscaping in the recommendations.
 - Brent asked about funding opportunities if the town selected any of the alternatives. Jenny noted that the proposals don't easily fit into the known funding boxes. Mike suggested that small scale bike ped. grants might be appropriate.

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- Bill expressed appreciation for Jenny’s work on the project, but was hoping for more ‘out of the box’ solutions that fit into the limitations of Lincoln including lower cost.
- Amanda also expressed appreciation for the work and the town will be looking for incremental opportunities to implement suggestions.
- Brent noted a project in Vergennes that installed some temporary measures. (Downtown and Basin Plan completed by the Toole Group - MW).
- o Asset Management Planning in Vergennes - John Jackman & Jim Larrow, Vergennes. John presented the work that he has done with Vergennes. Development of the program required a substantial investment of time from Vergennes staff. They did a vehicle assessment, set up a work order system, did a road assessment, and did a sidewalk assessment. The work order system works on a Google platform. The system provides the public works department data to analyze and share with the City Council demonstrating where their time is spent. The system is accessible on mobile devices, allowing the department to collect real time information on road and sidewalk assets in the field. The analysis of the road pavement condition suggested Vergennes needs to budget \$122,150 per year to maintain good pavement conditions. For sidewalks, the cost was \$100,000 per year to maintain the existing resource. John noted that a program needs to be adopted by the community served and will require maintenance.
 - Brent asked if the City would be maintaining the system. Jim said absolutely; he’s been wanting to develop a system like this for years. He thanked John for doing the work at less than market rate. Many other towns that would like to replicate the work could probably skip sidewalks and stormwater. Jim is excited that the program will make transferring information to the next generation of employees easier. Completing a work order takes four minutes so it’s a very convenient system. The data will help educate future councils with data not just anecdotes.
 - Shannon described the program as outstanding and noted that the Vergennes Planning Commission will use the information in future updates.
- Transportation Updates from Mike
 - o Regional Transportation Plan - Mike presented the plan as approved by the TAC to the Full Commission. The Full Commission is reviewing chapters of the regional plan one at a time, before adopting a new plan all as one sometime next year. Transportation was the first chapter presented, so it will be a while before the transportation chapter becomes official.

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- o [Winter Placemaking Grants](#) - due October 14; up to \$4,000; no match required
- Roundtable
 - o City official in Vergennes met with VTrans about the Otter Creek Bridge. Outreach to begin in November
 - o West River Rd. in Bristol and Lincoln has been rerouted to Briggs Hill Rd. with return via Atkins Rd.. This has created challenges.
 - o Orwell has finished a new equipment shed. Paving has been completed for the season. They are working with the South Lake CWSP for stormwater issues
 - o Ferrisburgh
- Approval of [August 21, 2024 Minutes](#). Moved by Andrea. Second by Hugh. All in favor.
- TAC recommendations on FY25 TAC grants (see [August agenda packet](#) for details)
 - o Mike reminded the TAC they have \$60,000 budgeted for FY25, and the money needs to be spent by the end of September 2025. The TAC received two applications for funding. Middlebury asked for funding to conduct a feasibility study of re-aligning the intersection of Stewart Lane and Elm St. with Pleasant St. VTrans has identified the project as eligible so long as it does not get into surveying or right of way. Bristol has asked for traffic and speed studies that can be accommodated with existing funding. Brent and Andrea noted that it would be difficult to develop a Scope of Work for the truck re-routing element of the Bristol application.
 - o Andrea moved to table the conversation for now and continue the discussion next month on these two projects and any projects of regional significance that might arise. Debra seconded. Andrea asked Mike to reach out to Bristol and invite them to submit a new application. Brent suggested that the invitation be extended to all municipalities.
- Adjourn. Andrea moved to adjourn the meeting. Adjourned at 8:10 PM

Note: adopted meeting minutes are also available online at the ACRPC website under agendas and minutes. For your convenience, the latest version of the TAC Bylaws are linked here also: <http://www.acrpc.org/transportation/>. Video of meetings will be available for two months on [ACRPC's YouTube Channel](#).

2024 TAC MEETING SCHEDULE

September 18	October 16
November 20	December - no meeting

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