



<https://acrpc.org/acrpc-remc/>
DRAFT MEETING MINUTES

21 May 2025, 12:00pm

In Person at ACRPC Office, 14 Seminary St, Middlebury VT

Zoom info: <https://us02web.zoom.us/j/87954897385?pwd=UnVRa3BFRRWJra2RKS2ZKMU1ka1Z1dz09>

Meeting ID: 879 5489 7385

Passcode: 715331

12:00 Call to Order

Brief Introductions and Roll Call

12:03 Motion to approve February 2025 Meeting Minutes made by Bob Groff, seconded by Paul McMahon, unanimously approved

12:05 Officer Elections-

Martin Haitz elected as Chair, motion by B. Groff, second by David DiBiase, unanimously approved

Erik Eriksen elected as Vice Chair- motion by David DiBiase, seconded by Jason Covey, unanimously approved

Dan Kuzio elected as Representative to LEPC, motion by Erik Eriksen, seconded by D. DiBiase, unanimously approved

12:10 Andrew L'Roe presented two activity proposals:

1) **REMC exhibitor display** in Addison County Fair & Field Days (July 29th to August 2nd this year- earlier than past years)

Would include Emergency preparedness information, First Responder agency info
Registration before June 1 is about \$325, which we have budgeted.

Need volunteers to be there in person, each day- Marty volunteered to help with set-up

Motion to approve the display and spending by D. DiBiase, seconded by Erik Eriksen, unanimously approved

D. DiBiase suggested that the REMC reach out about updating the safety/emergency-response plan for Addison County Fairgrounds and event- A. L'Roe offered to inquire.

2) **REMC dinner** (in addition to the quarterly meetings)- early September,

Budget: ~\$350 for 12 people

Motion to approve the dinner by Jason Covey, seconded by Sandy Korda, unanimously approved- A. L'Roe will begin making inquiries.

12:15 Samantha Slayton introduced herself as the new VT Hazardous Materials Compliance Officer and LEPC Coordinator

S. Slayton is an EMS Captain in Huntington, and lives in Starksboro

She will provide Tier II records for 2024 to A. L'Roe for the REMC

Their office is working on updating Commodity Flows studies throughout the state

Her contact information is here: <https://firesafety.vermont.gov/staff-contact> and it's probably easiest for EMDs to reach out through Harry Schoppmann.

12:20 Updates and Reminders

- **Vermont Emergency Management Update-** H. Schoppmann
2025 Local Emergency Management Plans are **due June 1**
H. Schoppmann is meeting individually with all towns and the LEMPs are getting stronger
- **Statewide LEPC-** meeting on April 8, 2025 (REMC representative Dan Kuzio). D. Kuzio reported that there was a lot more attendance
- **The next meeting**
- **RPC updates** (A. L'Roe) – **Local Hazard Mitigation Plans** (list on following page)

2025 Integrated Preparedness Planning Workshop (June 16, 1pm-4pm)

Any work we are doing, or would like to do, related to closing gaps in the high priority core capabilities of: Mass Care Services, Operational Communications, Cybersecurity, and Public Information and Warning.

Discussion of **Planning, Organization, Equipment, Training, Exercising** (POETE)

A. L'Roe and D. Kuzio will send out a survey

Vermont Emergency Preparedness Conference September 4-5 (<https://vem.vermont.gov/conference>)

One Hotel Room available for 1night at the Killington Grand Hotel

1:00pm Motion to Adjourn by D. DiBiase, seconded by Erik Eriksen, unanimously approved

Next REMC Meeting- Wednesday, August 13, 2025
Zoom and ACRPC Office

5/21/2025 REMC Meeting Attendees:

Municipal Voting Members

(* = voting member, ** = voting member & proxy)

** Bob Groff, Panton EMC

** Erik Eriksen, Ripton EMC

** Martin Haitz, Addison EMC

** Dan Kuzio, Starksboro EMC

** Paul McMahon, Waltham EMC

** Barb Rainville, Lincoln EMC

** Mike Leyden, Bristol EMD

** Sandy Korda, Orwell EMD

** David DiBiase, Vergennes Fire Chief

* Paul McMahon, Waltham EMD

(10 voting members all holding additional proxies, representing 10 communities)

Also attending,

(by Zoom)

Beate Ankjaer-Jensen, VT Department of Health

Samantha Slayton, VT Hazardous Materials Compliance Officer

(in person)

Harry Schoppmann, Vermont Emergency Management Regional Coordinator

Andrew L'Roe, ACRPC Emergency Management Planner