



**ACRPC Full Commission Meeting Notice
March 11, 2026**

Wednesday, 7:00 p.m.

**This meeting will be held via TEAMS and
in person at 14 Seminary Street
Middlebury**

[Join the meeting now](#)

Meeting ID: 237 317 794 062 4

Passcode: DR6X4dP7

Dial in by phone

[+1 347-991-8960, enter Pin ID: 367383384#](tel:+13479918960)

7:00 p.m. PRESENTATION: Mike Winslow, ACRPC's Assistant Director and Project Manager for the Clean Water Service Provider program ACRPC operates will provide an update on the program, progress to date, project highlights and goals for the future years.

7:30 BUSINESS AGENDA:

- I. Approval of Minutes:** February 11, 2026
- II. Executive Board Minutes:** February 25, 2026
- III. Treasurer's Report: Bank Balances and Receivables discussion regarding progress**
- IV. Committee Reports:** (Act 250, Energy, Local Govt, Nat Res, TAC, Housing, Econ Dev)
- V. Joint Partners Report/Delegate/Staff Recognition:**

VII. Old Business:

- Maple Broadband Update
- Regional Plan Update
- Audit Update
- Other

VIII. New Business

- Announcement of slate of commissioners recommended to serve as the Nominating Committee and vote on proposed slate
- Annual Meeting/ Speaker/ Bertha Hanson Award Nominee
- Other

IX. Member's Concerns/Information:

X. Adjournment:

ADDISON COUNTY REGIONAL PLANNING COMMISSION ROLL CALL

ADDISON	D	Bob Schatz	___	PANTON	D	James Dayton	___	
	D		___		A		___	
	A	Chris Stackhouse	___	RIPTON	D	Jeremy Grip	___	
	A		___		A	Jonathan Heppell	___	
BRIDPORT	D	Edward Payne	___	SALISBURY	D		___	
	D	Steve DeCarlo	___		D		___	
	A	Renee Brodeur	___		A		___	
	A		___		A		___	
BRISTOL	D	Peter Grant	___	SHOREHAM	D	Nick Causton	___	
	D	Ron Dendas	___		D		___	
	D		___		A		___	
	A	William Sayre	___		A		___	
	A		___					
	A		___					
CORNWALL	D	Stan Grzyb	___	STARKSBORO	D	Herb Olson	___	
	D	Anna Burns	___		D	Tom Perry	___	
	A		___		A	Rich Warren	___	
	A		___		A		___	
FERRISBURGH	D	Tim Davis	___	VERGENNES	D	Shannon Haggett	___	
	D	Arabella Holzapfel	___		D	Cheryl Brinkman	___	
	D	Steve Huffaker	___		A	Don Ferris	___	
	A		___		A		___	
	A		___					
	A		___					
GOSHEN	D	Jim Pulver	___	WALTHAM	D	Lisa Sausville	___	
	A	Chad Chamberlain	___		A	Jeff Glassberg	___	
LEICESTER	D	Diane Benware	___	WEYBRIDGE	D	Gioia Kuss	___	
	D	Tom Barker	___		A		___	
	A		___					
	A		___					
LINCOLN	D	Steve Revell	___	WHITING	D	Jennifer Erwin	___	
	D	Jo Jackson	___		A		___	
	A	Tim McGowan	___					
	A		___					
MIDDLEBURY	D	Melanie Sands	___	CITIZEN INTEREST		REPRESENTATIVES		
	D	Hugh McLaughlin	___	ADDISON COUNTY	D		___	
	D	Philip Pedlikin	___	CHAMBER OF	A	Phil Summers	___	
	A		___	COMMERCE				
	A		___					
	A		___					
MONKTON	D	Stephen Pilcher	___	HOPE	D	Jeanne Montross	___	
	D	Debra Sprague	___		A	Skip Wyer	___	
	A		___	OTTER CREEK	D	Ron Payne	___	
	A		___		A	Marcia Parker	___	
NEW HAVEN	D	Jim Walsh	___	ADDISON COUNTY	D	Charles Roy	___	
	D	Harvey Smith	___		A		___	
	A	Kathy Cahill	___	OC NATURAL RESOURCE	D	John Roberts	___	
	A		___		A		___	
ORWELL	D	Sharon Macedo	___	CONSERVATION DIST				
	D	Joe Andriano	___		ADDISON COUNTY	D	Alex Armani-Munn	___
	A	Daniel Redondo	___		ECONOMIC	A	Richard McKerr	___
	A	Cian Quinn	___		DEVELOPMENT CORP			

EXECUTIVE BOARD

Chair: Shannon Haggett
 Vice chair: Joe Andriano
 Secretary: Cheryl Brinkman
 Treasurer: Tim Davis
 At Large: Arabella Holzapfel, Steve Pilcher, Harvey Smith

STAFF

Executive Director: *Adam Lougee*
 Transportation Planner & Asst. Dir.: *Mike Winslow*
 Director of Operations & Finance: *Rebecca Elder*
 Finance Admin Assistant: *Kerry Dashnaw*

Community Planners:

Katie Raycroft-Meyer & Danelle Birong
 Emergency Management Planner: *Andrew L'Roe*
 Energy Planner: *Jolyon Larson*
 GIS Data Manager/Natural Resources Planner:
Hannah Andrew

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, February 11, 2026

ACRPC held its February meeting at its office at 14 Seminary St. Middlebury and via TEAMS with the Chair, Shannon Haggett presiding.

ROLL CALL:

Addison:		Monkton:	Debra Sprague
Bridport:		New Haven:	Harvey Smith
Bristol:		Orwell:	Joe Andriano
Cornwall:		Panton:	James Dayton
Ferrisburgh:	Arabella Holzapfel	Ripton:	Jeremy Grip
	Steve Huffaker	Salisbury:	
	Tim Davis	Shoreham:	Nick Causton
Goshen:		Starksboro:	
Leicester:	Diane Benware	Vergennes:	Shannon Haggett
Lincoln:	Steve Revell		Cheryl Brinkman
Middlebury:	Melanie Sands	Waltham:	
	Hugh McLaughlin	Weybridge:	
	Philip Pedlikin	Whiting:	Jennifer Erwin

CITIZEN INTEREST REPRESENTATIVES:

Otter Creek Audubon Society:	Ron Payne
Otter Creek Natural Resources:	John Roberts
AC Farm Bureau:	
AC Economic Dev Corp:	Alex Armani-Munn
AC Chamber of Commerce:	
HOPE:	

ACRPC EXECUTIVE BOARD

Chair:	Shannon Haggett
Vice-Chair:	Joe Andriano
Secretary:	Cheryl Brinkman
Treasurer:	Tim Davis
At Large:	Arabella Holzapfel
	Stephen Pilcher
	Harvey Smith

STAFF

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 Finance Admin Assistant: Kerry Dashnaw
 Community Planners:
 Katie Raycroft-Meyer & Danelle Birong
 Emergency Mgmt Planner: Andrew L'Roe
 Energy Planner: Jolyon Larson
 GIS Data Manager/Natural Resources Planner:
 Hannah Andrew



7:00 p.m. Business Meeting: Shannon Haggett, the Chair of the Commission, opened the meeting at 7:00 p.m. by welcoming the Commission members and any guests present . The meeting is being recorded and is available on ACRPC's You Tube Channel <http://www.youtube.com/@AddisonCountyRPC> .

- I. Approval of the January 14, 2026 meeting minutes: Cheryl Brinkman moved approval of the minutes. Steve Revell seconded the motion. The minutes passed by a voice vote/show of hands, with Nick Causton abstaining.**
- II. Executive Board Minutes:** Shannon noted that the Executive Board meeting minutes of January 28, 2026 are included in the package for your information. He offered the opportunity for the Commission to ask questions. Hearing none, he moved forward.
- III. Presentation from Vermont Land Trust, Request for support to acquire the Quenel Property in Weybridge:** Alan Karnatz of the Vermont Land Trust joined the Commission and thanked the Commission for the opportunity to present. Adam noted that generally he puts these requests before the Act 250 committee first, but that timeframe did not allow that review first, so he brought the matter before the Full Commission for its approval. Allen noted that the parcel is adjacent to several other conserved farms and builds on the block. It is also located next to the Lemon Fair River and will have other water quality and wildlife benefits. Lastly, Alan noted that he had spoken with the Chair of the Weybridge Selectboard and they supported the project. After some discussion,
- IV. Treasurer's Report:** Adam stated he did not have a new Treasurer's Report to present. He noted we continue paying bills and payroll and invoicing and are catching up significantly. He hopes to have a complete Treasurer's Report soon. In the meantime, he shared bank balances and invoicing information showing that we are moving in the correct direction. Adam also noted that we are currently providing Vance Debouter, our auditor, with information necessary to complete a full audit by March or April. At that time Adam noted he expected he would also have complete Treasurer's Reports for the Board.
- V. Committee Reports:**

Act 250/Section 248: Steve Revell noted the Committee did not meet.

Energy Committee: Cheryl Brinkman noted the committee met and discussed the Regional Energy Plan, reviewed progress on municipal energy plans and discussed this year's regional energy fair. She noted the Energy Fair will be on June 13th this year. She also noted ACRPC would also partner with the Weybridge Energy Committee to support the Fair.

Local Government: Shannon Haggett noted the Committee did not meet. He expects to review the Ferrisburgh Ton Plan shortly. Shannon also noted that he wanted to expand



the role of the Local Government Committee later this year beyond just municipal plan review.

Natural Resources: The Committee met Monday. It reviewed the State Wildlife Action Plan. It is gathering comments and would like to present comments before the comment period expires at the end of the month. Accordingly, it requested that it be able to present its comments to the Executive Board for approval rather than the Full Commission in order to meet the comment deadline. The Commission noted that one of the purposes of the Executive Board is to act when time deadlines do not meet the Full Commission schedule and approved the Natural Resources Committee sharing its comments with the Executive Board.

TAC: Shannon Haggett reported that the TAC met and received a presentation from VTrans regarding ROW acquisition. They also approved two additional towns to receive TAC funding for capital budgeting. Lastly, Mike discussed regional transportation projects.

Housing: Tim Davis noted that the Committee did not meet.

Economic Development Committee: Adam noted that Andrew and a consultant had completed and submitted a new brownfields grant application.

VI. Joint Partners Report/Delegate Staff Recognition: Alex from ACEDC reported that ACEDC had completed this year's project priority list. He noted that the list will open again in May and encouraged all communities with capital projects in need of funding to apply to be on the list because it has the ability to help them secure certain grants, like the NBRC grant.

VII. Old Business:

Maple Broadband Update: Steve noted Maple Broadband has secured the BEAD award for the Addison Region, which will provide a total of \$13M in funding for them to complete their buildout! They are also creating a "Long Drop" program that will allow Maple Broadband to help subsidize about \$1,000,000 of customer's building needs where customers desire fiber but had been unable/willing to fund the construction of the last leg of service to their houses because of high costs caused by very long service lengths. They are also creating a subsidized program so low-income Vermonters can access fiber. Steve noted this is a significant achievement not seen for generations and compared it to the electrification drive under the New Deal. Electrification took 12 years to complete. Steve expects Maple Broadband will start its next leg of construction later this year and be able to complete construction of fiber to all grid-connected dwellings within two more years, or a total of 6-7 years. Steve also noted that Maple Broadband now has about 654 customers.

Audit Discussion: See the Treasurer's Report above.

Other: None.

VII. New Business:

Act 181: Tier III and the Road Rule: Adam gave a presentation on the Tier III and Road Rule portions of Act 181. He explained how they related to the work that the RPC had been doing in Act 181 to create new maps and Tier 1B areas. He noted that the Land Use Review Board is currently creating the Tier III areas. He noted the current resources being proposed to be protected as Tier III area, walked the Commission through the maps on the Land Use Review Board website and encouraged Commissioners to use the website themselves. He also used the LURB map to show the extent of the Road rule and the impact of areas that will be regulated by the new Criteria 9C regulations to be created. A copy of the presentation is available on ACRPC's website.

Nominating Committee: Shannon noted that each year in March, the Commission creates a Nominating Committee to create a slate of officers for the Executive Board to be elected at the annual meeting. The Nominating Committee general works in a couple of meetings over the course of a month to find Commission members willing to serve on the Executive Board, generally starting with Members of the existing Executive Board. Anyone interested in serving on the Nominating Committee should let either Adam or any member of the Executive Board know of their interest.

Other: None.

VIII. Member's Concerns/Chair Comments:

IX. Adjournment: There being no further business, **Shannon adjourned the Commission by unanimous consent at 8:04 p.m.**

Respectfully submitted,

Adam Lougee, Director

ADDISON COUNTY REGIONAL PLANNING COMMISSION
 EXECUTIVE BOARD MEETING
 February 25, 2026

The Addison County Regional Planning Commission’s Executive Board held its monthly meeting in person at ACRPC’s office at 14 Seminary Street in Middlebury and via TEAMS with Chair, Shannon Haggett, presiding.

ROLL CALL

Ferrisburgh Tim Davis
 Arabella Holzapfel
Monkton Stephen Pilcher
New Haven Harvey Smith
Orwell Joseph Andriano
Vergennes Shannon Haggett
 Cheryl Brinkman

STAFF: Adam Lougee, Director

Shannon opened the meeting at 6:30 p.m. and welcomed the Executive Board. Shannon noted the meeting is being recorded and is available to view at ACRPC’s You Tube page, <http://www.youtube.com/@AddisonCountyRPC> .

MINUTES

Steve Pilcher moved to approve the January 28, 2026 minutes. Arabella Holzapfel seconded the motion. The motion to approve the minutes passed by voice vote/show of hands with Harvey Smith abstaining.

TREASURER’S REPORT

Adam provided an update on the status of our financial operations. He did not present financial statements because he did not believe they would be accurate yet. Instead, he shared the current bank balances, still up considerably over our low in July and an accounts receivable page, showing significant and mostly timely billing and payments. Adam continued to praise the work that Rebecca and Kerry have been doing, supported by Sharon. We continue to catch up on invoicing. Also, more importantly, Rebecca, Kerry and Sharon are working on data entry to close the holes in the billing and timesheet accounting that has caused our underlying issues. Once fixed we will start to move forward with complete financials again. Adam noted the data entry is extensive to create but work is moving backward though FY 2026 to create the information necessary to create accurate reports. All current billing and data entry is in the form that we need.

On the audit front, we are providing Vance with the information he needs to do his work.

We should provide him with all information that he needs within a couple of weeks. However, because it is late and we are approaching tax season, his time will be limited. It will be a couple of months before he can complete the audit.

COMMITTEE REPORTS (only committees that have met since the Full Commission meeting)

Local Government: Shannon noted the committee had not met, but that it will meet March 18th to review Ferrisburgh’s plan.

Old Business

Regional Plan Update: Adam stated that staff filed a complete draft of the Addison County Regional Plan with the Land Use Review Board (“LURB”) on January 23rd. The LURB accepted it as complete on January 26th. The LURB held a hearing on the Plan on February 17th at 1:30, after a bus tour of the Region starting at ACRPC at 9:00 a.m. Both Adam and Shannon noted that ACRPC had good representation at the hearing and that the LURB was generally very positive about ACRPC’s plan. The LURB has 60 days to review ACRPC’s plans and issue comments. Upon the LURB’s review of the plan, staff will address the LURB comments. ACRPC will hold two formal hearings in the spring, currently planned for the April 8th and June 10th Full Commission meetings. Then, assuming all goes well, staff will look to have the Full Commission vote to adopt the Plan at its July 8th meeting.

Staffing/Financial Update/Audit Update: Please see the Treasurer’s Report above regarding the financial and audit update. Adam plans to bring the Executive Board a draft budget for FY 2027 at the end of next month. Regarding staffing, Adam has not made any changes this month.

Other: Adam noted that Mike Winslow had created a couple of training courses for the clean water service providers. The first is for general consumption and explains the Lake Champlain TMDL. The second we have shown to DEC only at this point. It questions some of the TMDL’s assumptions and cost figures for Phosphorus retention and seeks to enter into a discussion regarding potential changes to the TMDL.

NEW BUSINESS

Nominating Committee: Shannon noted that Jennifer Erwin and Hugh McLaughlin had volunteered to serve on the Nominating Committee. Cherly Brinkman also noted that she would volunteer to serve on the Nominating Committee, as she was leaving the Executive Board this year. Shannon thanked all for volunteering and noted he would bring this slate to the Full Commission for a vote in March. He also noted he would take additional volunteers from the floor at that time.

Annual Meeting Speaker, Location, Caterer, Bertha Hanson Award: Adam noted he had started to think about this meeting and asked the Executive Board if they had any thoughts on the event.

Joe and Tim both shared thoughts on locations and speakers that Adam will follow up on.

Other: None.

MEMBERS' CONCERNS/INFORMATION

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Shannon ordered the Executive Board adjourned by unanimous consent at 7:12 p.m.

Respectfully submitted,

Adam Lougee