

ACRPC Full Commission Meeting Notice
June 10, 2026
Wednesday, 7:00 p.m.
This meeting will be held via TEAMS and
in person at 14 Seminary Street
Middlebury

Join the meeting now

Meeting ID: 237 317 794 062 4

Passcode: DR6X4dP7

Dial in by phone

[+1 347-991-8960](tel:+13479918960), enter Pin ID: [367383384#](tel:+13479918960)

7:00 p.m. PUBLIC HEARING: The Addison County Regional Planning Commission will host the second of three formal public hearings on the draft Addison County Regional Plan. The Draft plan is available for review on ACRPC's website [here](#). A complete notice of the meeting is also available on ACRPC's website [here](#). All are invited to attend and comment on the proposed Plan. For additional information, please contact Adam Lougee at alougee@acrpc.org.

7:30 BUSINESS AGENDA:

- I. Approval of Minutes:** May 13, 2026
- II. Executive Board Minutes:** May 27, 2026
- III. Treasurer's Report:** Balance Sheet and P and L at meeting
- IV. Committee Reports:** (Act 250, Energy, Local Govt, Nat Res, TAC, Housing, Econ Dev)
- V. Joint Partners Report/Delegate/Staff Recognition:**
- VII. Old Business:**

- Maple Broadband Update
- Regional Plan Update
- Audit Update and request for Executive Board to Approve at its June meeting with ratification by the full Commission in July.
- Annual Mailing to Municipalities, appointments to RPC and TAC
- Other

VIII. New Business

- Vote to approve proposed Workplan and Budget for FY 2027
- Other

IX. Member's Concerns/Information:

X. Adjournment:

Meeting Minutes
Addison County Regional Planning Commission
Wednesday, May 13, 2026

ACRPC held its May Annual meeting at the Middlebury Inn with the Chair, Shannon Haggett presiding.

ROLL CALL:

Addison:		Monkton:	Debra Sprague
Bridport:	Edward Payne		
Bristol:	Ron Dendas	New Haven:	Harvey Smith
Cornwall:	Anna Burns	Orwell:	Joe Andriano
	Stan Grzyb	Panton:	James Dayton
Ferrisburgh:	Tim Davis	Ripton:	Jeremy Grip
	Steve Huffaker	Salisbury:	
Goshen:		Shoreham:	
Leicester:		Starksboro:	Tom Perry
Lincoln:	Steve Revell		Rich Warren
Middlebury:	Melanie Sands	Vergennes:	Shannon Haggett
	Hugh McLaughlin		Cheryl Brinkman
		Waltham:	
		Weybridge:	Gioia Kuss
		Whiting:	

CITIZEN INTEREST REPRESENTATIVES:

Otter Creek Audubon Society: Ron Payne
 Otter Creek Natural Resources:
 AC Farm Bureau:
 AC Economic Dev Corp: Alex Armani-Munn
 AC Chamber of Commerce:
 HOPE:

ACRPC EXECUTIVE BOARD

Chair: Shannon Haggett
 Vice-Chair: Joe Andriano
 Secretary: Cheryl Brinkman
 Treasurer: Tim Davis
 At Large: Arabella Holzapfel
 Stephen Pilcher
 Harvey Smith

STAFF

Executive Director: Adam Lougee
 Transportation Planner/Asst. Dir.: Mike Winslow
 Director of Operations: Rebecca Elder
 Finance Admin Assistant: Kerry Dashnaw
 Community Planners:
 Katie Raycroft-Meyer & Danelle Birong
 Emergency Mgmt Planner: Andrew L'Roe
 Energy Planner: Jolyon Larson
 GIS Data Manager/Natural Resources Planner:
 Hannah Andrew

5:00 p.m. Social Hour: A chance for commissioners to speak informally.

6:00 p.m. Dinner: The Commissioners and their guests enjoyed a delicious dinner.

6:45 p.m. Speaker: Kay Firth Butterfield gave the commission an engaging presentation on managing AI in all phases of our lives drawn from her experience and book on AI.

8:35 p.m. Business Meeting: Shannon Haggett, the Chair of the Commission, opened the abbreviated business meeting at 8:00 p.m. by welcoming the Commission members and guests present.

I. Old Business:

Report of the Nominating Committee:

Shannon invited Cheryl Brinkman, Chair of the Nominating Committee, to share its report. Cheryl presented the report by noting that the Committee unanimously chose to put forward the following slate of members and officers to serve on the Executive Committee next year:

Shannon Haggett, Chair

Steve Pilcher, Vice Chair

Tim Davis, Treasurer

Arabella Holzapfel, Secretary

and

Harvey Smith, Melanie Sands and Anna Burns as at large members

Cheryl noted that the Commission also takes other nominations from the floor at this time. No other nominees from the floor came forward. **Shannon asked for a vote on the slate of Executive Board members as presented in the Committee's motion. Joe Andriano seconded the Committee motion. The Commission voted unanimously in favor of the slate of officers.**



Proposed vote to regionally approve the New Haven Town Plan: Shannon noted that the local Government Committee had held a public hearing jointly with the Town of New Haven Planning Commission. **It reviewed the New Haven Town Plan and recommends that the full Commission regionally approve the Town plan. Hugh McLaughlin seconded the Committee motion as presented by Shannon. The Motion passed unanimously by a voice vote/show of hands.**

Bertha Hanson Award: Joe Andriano announced the Bertha Hanson Community Service Award. The award is named for a longstanding former Commission member, Betha Hanson, who thoughtfully served her community, Starksboro, on the Addison County Regional Planning Commission. It is awarded by the Commission to one of its members annually in recognition of their service. Joe announced that this year's winner of the award is Shannon Hagggett of Vergennes. Joe listed Shannon's many contributions to ACRPC and thanked him for his service. Shannon gratefully and thoughtfully accepted the award. He thanked the Commission for its service, highlighted work completed and work yet to be done. He also thanked the Commission and guests for their support and wished all a good evening.

II. Member's Concerns/Chair Comments:

III. Adjournment: There being no further business, **Shannon moved to adjourn and adjourned the Commission by unanimous consent at 8:46 p.m.**

Respectfully submitted,

Adam Lougee, Director

ADDISON COUNTY REGIONAL PLANNING COMMISSION
 EXECUTIVE BOARD MEETING
 May 27, 2026

The Addison County Regional Planning Commission’s Executive Board held its monthly meeting in person at ACRPC’s office at 14 Seminary Street in Middlebury and via TEAMS with Chair, Shannon Haggett, presiding.

ROLL CALL

Ferrisburgh Tim Davis
 Arabella Holzapfel
Monkton Stephen Pilcher
New Haven
Orwell Joseph Andriano
Vergennes Shannon Haggett
 Cheryl Brinkman

STAFF: Adam Lougee, Executive Director

Shannon opened the meeting at 6:32 p.m. and welcomed the Executive Board and Adam. Shannon noted the meeting is being recorded and is available to view at ACRPC’s You Tube page, <http://www.youtube.com/@AddisonCountyRPC> .

MINUTES

Cheryl Brinkman moved to approve the April 22, 2026, minutes. Stephen Pilcher seconded the motion. The motion to approve the minutes passed unanimously by voice vote/show of hands.

TREASURER’S REPORT

Adam provided an update on the status of our financial operations. Adam shared the current bank balances, still up considerably over our low in July and an accounts receivable page, showing significant and timely billing and payments. Invoicing is current. The draft Balance Sheet and P and L for fiscal year ending June 30, 2025, remains unchanged. Rebecca and Sharon are working to produce the information for the Full Commission through December 2025. All information has been presented to the auditor, Vance deBouter, for review along with all other financial records he has requested to date. Vance has started work reviewing our financial records.

COMMITTEE REPORTS (only committees that have met since the Full Commission meeting)

ADDISON	BRIDPORT	BRISTOL	CORNWALL	FERRISBURGH	GOSHEN	LEICESTER
LINCOLN	MIDDLEBURY	MONKTON	NEW HAVEN	ORWELL	PANTON	RIPTON
SALISBURY	SHOREHAM	STARKSBORO	VERGENNES	WALTHAM	WEYBRIDGE	WHITING



Energy Committee: Cheryl reported the committee had met, discussed the Regional Energy plan, Municipal energy plans and the Energy Fair scheduled for June 13th.

Transportation Advisory Committee: The TAC met. Mike presented the projects that VTrans would be working on in the Addison Region this summer construction season. He also introduced ACRPC's summer Transportation intern, Nick Rosa to the TAC. Nick will be collecting road, culvert, and guardrail inventories. Lastly, the towns presented a significant number of projects they were undertaking this summer construction season.

Old Business

Regional Plan Update: Adam stated that staff filed a complete draft of the Addison County Regional Plan with the Land Use Review Board ("LURB") on January 23rd. The LURB accepted it as complete on January 26th. The LURB held a hearing on the Plan on February 17th at 1:30, after a bus tour of the Region starting at ACRPC at 9:00 a.m. Both Adam and Shannon noted that ACRPC had good representation at the hearing and that the LURB was generally very positive about ACRPC's plan. The LURB had 60 days to review ACRPC's plans and issue comments. Staff is addressing the LURB comments. ACRPC held the first of its two formal hearings on April 8th and are revising the plan to respond to the few comments received at that meeting. Staff issued a revised plan supported by a substantial changes memo in the first week in May in preparation for its second hearing on June 10th at the Full Commission meetings. Then, assuming all goes well, staff will look to have the Full Commission vote to adopt the Plan at its July 8th meeting and resubmit the final plan to the LURB for its approval by July 23rd.

Audit Update: See Treasurer's report.

Draft FY2027 budget: Adam presented a more refined budget for FY 2027. We generally ask the Full Commission to adopt the budget at the June meeting, so we will refine it further. Adam noted it is a balanced budget by that meeting. Adam walked the Executive Board through the proposed budget and corresponding workplan explaining tasks within the Budget.

Other: Adam noted he would be bringing the Executive Board a proposal to move the money market fund to another fund that is easier to work with at the June meeting.

NEW BUSINESS

Outreach and New Initiatives: Shannon noted he had met with two new members of the executive board and they had proposed several new projects that they wanted to undertake. Including providing members, particularly new members, with more information about the commission and access to staff. **Adam stated he would have a draft Welcome package redone and ready for the next Executive Board meeting and ready to distribute at the July full commission meeting for the start of the new year.**

Annual Performance review of the Executive Director: Shannon noted that in June the Executive Board will conduct its annual review of Adam. To be ready to do that, he asked all members of the Executive Board to provide him with comments on the form he distributed prior to the next meeting.

Other: None.

MEMBERS' CONCERNS/INFORMATION

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Shannon ordered the Executive Board adjourned by unanimous consent at 7:26 p.m.

Respectfully submitted,

Adam Lougee

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027**

**ADDISON COUNTY REGIONAL PLANNING COMMISSION
FY2027 (July 1, 2026 – June 30, 2027)
ANNUAL WORK PLAN**

ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
("DHCD"), MUNICIPAL DUES (Core Funding)**

I. REGIONAL PLANNING

Work to satisfy the statutory responsibilities of RPCs as specified in 24 V.S.A. §4345 and §4345a and to implement the goals of 24 V.S.A. §4302. Specific tasks include:

- A. Regional Plan.** The Regional Plan shall be revised to be up to date and in compliance with State statute. ACRPC shall continue its work to revise all elements of its regional plan with the goal of having a plan completed and adopted by July 18, 2026: Additionally, ACRPC shall revise the plan as necessary to accommodate statutory changes or Tier 1B applications from member municipalities.
- B. Implementation.** ACRPC will include implementation actions for each chapter of the plan in its plan summaries and report on items it implements over the course of the year in the individual annual report to DHCD.
- C. Act 250/Section 248.** Review Act 250 major applications and Section 248 applications with hearings (or potential applications) in relation to the regional plan. Report on the number of applications commented on, providing more detail about those involving substantive comment, reporting in the mid-term and final reports.
- D. Enhanced Energy Planning.** Incorporate an enhanced energy plan into the Addison County Regional Plan

II. MUNICIPAL PLANNING AND TECHNICAL ASSISTANCE

Work to satisfy the local technical assistance statutory responsibilities of RPCs as specified in 24 V.S.A. §4345 and §4345a and to implement the goals of 24 V.S.A. §4302, emphasizing assistance to towns in town plan and bylaw adoption. Specific tasks include:

- A. Municipal Plan Approval.** Review municipal plans as requested by municipalities and document results using the standard procedures, checklists and forms for approval of municipal plans.
- B. Municipal Consultations.** Conduct municipal consultations with municipalities with plans expiring within 12-24 months and document results using the standard procedures, checklists and forms for regional consultations.
- C. Act 181.** Help interested municipalities obtain or renew state designations, including updating plans to meet statutory requirements, prior to their adoption of future land use plans in conformance with Act 181. Work with Towns and citizens to ensure the Future Land Use section in the Addison Regional Plan satisfies their needs and that they understand it and its implications.
- D. ERAF.** Provide assistance to interested municipalities to complete steps necessary to meet ERAF requirements including:

ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027

1. Help towns improve eligibility for ERAF match;
2. Assist with updating municipal flood resiliency elements;

E. **Municipal Implementation Plans.** Help interested towns create Implementation plans using the Regional Plan Implementation template.

III. MUNICIPAL TRAINING AND EDUCATION

Provide education and training opportunities for municipal officials, commission members, and staff through the following tasks:

A. **Deliver Training.** Deliver at least two trainings using previously developed statewide training modules including:

The Essentials of Land Use Planning and Regulation

Planning for Economic Development

Village Center/Village Neighborhood

Housing essentials of land use planning and regulation

Resiliency of water quality

Zoning for Great Neighborhoods

ADUs

Housing Changes for the HOME ACT

Other statewide training

B. **Commission Programs.** Provide informative programs at full Commission meetings.

C. **Website.** Support and improve access to information by working to incorporate the regional and town planning data and information on the RPC website.

D. **Media Coverage.** Create media coverage of the Commission's informational programs and other Commission activities that are of general interest to the Region.

E. **Newsletter.** Continue to provide a newsletter to an updated mailing list for public outreach.

IV. REGIONAL AND STATE ISSUES.

A. **VAPDA.** Continue to work with other regional planning commissions and DHCD and other state Agencies to help promote planning throughout the State of Vermont.

V. REGIONAL PLANNING CORE FUNCTIONS

Work to satisfy the statutory responsibilities of RPCs as specified in 24 V.S.A. §4345 and §4345a and to implement the goals of 24 V.S.A. §4302 and report on priorities implemented in a comprehensive annual report. Specific tasks include:

A. **Commission Meetings.** Facilitate Commission, Executive Board and Committee meetings.

B. **Regional Information Center.** Serve as a Regional Information Center by:

- Maintaining and updating planning and permitting databases. Providing data through our website

ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027

- Provide research and data services.
 - Serve as an associate of Vermont Center Geographic Information (VCGI)
 - Continuing as an affiliate of the State Data Center for receipt of US Census and state agency population, housing, economic, and other similar data.
- C. Facilitate Common Agendas/Shared Services.** Encourage and support multi-town cooperation on common issues and help facilitate shared services among its member municipalities.
- D. GIS.** Make GIS services, data resources, and maps available to municipalities and members of the community.
- E. Statistics and Assistance.** Provide statistical resources, research, and analysis to municipalities and members of the community. Provide on-call technical assistance to municipalities including the latest information on planning, zoning grants, emergency management, and legislative changes.
- F. Planning and Zoning** - Work with municipalities to update town plans, zoning bylaws, subdivision regulations, floodplain regulations, and emergency management preparedness.
- G. Municipal Planning Grants** - Provide technical assistance to towns in drafting plans, zoning bylaws, subdivision regulations and help to promote other planning projects.
- H. Capital Plans and Budgets** - Encourage, support, and provide training for preparation and adoption of capital plans and budgets by municipalities.
- I. Development Review Boards** - Provide assistance to those municipalities interested in the formation of Development Review Boards.
- J. Grants** - Make grant information and applications available, write support letters where appropriate, and assist in the preparation of grant applications as time allows.
- K. Operating Policies** - Help municipalities to adopt procedural and ethics bylaws and continue to improve procedural practices.
- L. E-911** - Provide assistance, as appropriate, for E911 service.
- M. Broadband Planning and support**. Continue to work with and support Maple Broadband's (Addison County CUD) efforts to provide high speed, reliable broadband service to underserved portions of the Region.
- N. EDA CEDS**. Continue to work with adjacent RPCs to create an Economic Development District for the Region in support of previous CEDS work.
- O. St. Stephen's Accessory Dwelling Unit Program**: Administer a grant from St. Stephen's Church to help create ADUs for affordable housing in the Addison Region.
- P. Housing Navigator**: Support the ADU Guide ACRPC created to help individuals desiring to create ADUs in the Addison Region.

Transportation Planning.

Work cooperatively with the Agency of Transportation (VTrans") to implement ACRPC's TPI contract to facilitate the integration of land use and transportation planning at the local and regional levels. A brief description of elements within ACRPC's TPI contract are listed below. For more detail, please refer specifically to ACRPC's TPI contract with VTrans.

ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027

- a. **Administration.** Work necessary to facilitate the proper function of the transportation element of the office and transfer of funds.
- b. **Public Participation and Coordination.** Outreach work to the public, local officials, and the Transportation Advisory Committee.
- c. **Planning.** These tasks include transportation planning and analysis for projects with time horizons of less than ten years.
- d. **Data Collection.** This task involves collecting information on transportation usage in the Region.
- e. **Project Development Planning.** Activities for this task support specific community or project level tasks by providing detailed planning and analysis and cost and impact studies necessary to implement the highest priority projects.
- f. **Bike Ped Project Management.** Manage at least one additional municipal bike/ped grant project.
- g. **PELS Study Vergennes and surrounding communities.** Continue to coordinate with VTrans to find the funding to advance the selected alternatives in the PELS project to the NEPA process.
- h. **MRGP Grants in Aid.** Work with self-selecting municipalities to improve roads for water quality in accordance with the Municipal Road General Permit.
- i. **Weybridge Slope Failure/ Bridport Culvert Upgrade:** Serve as Municipal Project Manager for grants to the Town of Weybridge to repair a slope failure on a local road and Bridport to repair a large culvert on a local road.
- j. **Bristol Sidewalk:** Serve as Municipal Project Manager for grants to the Town of Bristol to install a sidewalk in the village.
- k. **RAISE Grant:** Work with the Towns of Ferrisburgh and Middlebury and the City of Vergennes to plan for housing development near transit resources.

Natural Resources and Energy Planning.

Provide technical assistance and support to municipalities for ongoing natural resource and energy planning initiatives and regulations.

- a. **Water Quality Planning.** Continue to facilitate the region's interaction with ANR's basin planning process in lower Otter Creek and help with the outreach connected to the Statewide water quality permits.
Work with Addison County Riverwatch Collaborative ("ACRWC") to support its water quality monitoring, database reporting, and publication of results.
Work with other local groups to evaluate, plan and implement river corridor improvements in the region.
Provide technical assistance on stormwater management regulations and work with grants available to implement stormwater improvements.
Maintain and enhance the countywide Natural Resource GIS database.
- b. **Clean Water Service Provider CWSP grants:** Implement CWSP grants, including acting as the lead for a forest roads grant and a creating a plan for the area of Bristol Flats.
- c. **Brownfields.** re-establish ACRPC's program to access brownfields for redevelopment.

ADDISON COUNTY REGIONAL PLANNING COMMISSION
ANNUAL WORK PLAN FY 2026 - 2027

- d. **Moosalamoo NRA Master Plan:** Work with the Us Forest Service to create a Master Plan for the Moosalamoo National Recreational Area.
- e. **NRPC Climate Pollution Reduction:** Grant to reduce greenhouse gases planning study from the Agency of Natural Resources administered through Northwest Regional Planning Commission. Include elements in the regional Energy Plan and two municipal energy plans.
- f. **Energy Efficiency and Conservation Block Grant:** A block grant from the Federal Energy Administration to promote energy efficiency in the region. Pending funding
- g. **Act 172, Municipal Energy Retrofit Program (MERP):** Work with BGS and municipalities to provide energy retrofits to municipal buildings in the Region.

Emergency Planning.

Guide and assist the development and implementation of regional and municipal pre-disaster mitigation plans, emergency management planning grants (EMPG), and other forms of emergency operations planning, as appropriate, according to the provisions set forth in 44 CFR §201.6. Work toward integration and incorporation (to the extent practicable and when appropriate) of these efforts with other state, local, and regional initiatives, such as comprehensive plans, economic development plans, capital improvement programs, land development and/or other emergency management plans, and FEMA programs/initiatives. (See 44 CFR §201.5 (b)(1) and 44 CFR §201.6 (4)(ii)).

- h. **Local Liaison:** Serve as the liaison between Vermont Emergency Management and local communities in the event of a disaster.
- i. **EM EMPG 26 (Emergency Management Planning Grant).** Serve as local coordinators and point of contact for Vermont Emergency Management, attend State emergency management meetings as required and fulfill all other obligations stemming from the Emergency Management Planning Grant contract with Vermont Emergency Management
 - i. Coordinate/ schedule appropriate training events.
 - ii. Develop disaster awareness through outreach to the community.
 - iii. Assist local school districts in the development and maintenance of Disaster Plans
 - iv. Provide emergency services grant application assistance where requested.
 - v. Serve as a source for public Hazardous Materials information.
 - vi. Work to promote the county and municipal disaster preparedness through development and maintenance of Emergency Operations Plans for all hazards.
 - vii. Participate in statewide and local training exercises
 - viii. Support the Addison County Emergency Planning Committee
 - ix. Work with municipalities on floodplain mapping and zoning.
- j. **EM HMGP planning for towns.** Work to create all-hazards plans for several additional municipalities in the Region.

		Approved FY25	Approved FY26	Proposed FY27
Program		Budget	Budget	Budget
	REVENUE			
	PLANNING PROJECTS (P)			
P	DHCD (General Program)	\$ 509,000.00	\$615,000.00	\$621,644.00
P	DHCD reconciliation		0.00	
	DHCD Energy Coordinator		\$ -	
P	Housing Navigator	\$ -	0.00	
P	DUES (General Program)	\$ 45,000.00	\$45,000.00	\$47,000.00
P	TA MPG CONTRACTS (TP/ZB/SDR)	\$ 30,000.00	\$40,000.00	\$45,000.00
	Chargepoint (EV station)	\$ 800.00	\$2,500.00	\$3,500.00
	Municipal Agreement FC APP			
	DPS Broadband Grant		\$ -	
	RRPC - ARPA Municipal Aid		\$ -	\$ -
P	Lamoille Health Equity		\$0.00	\$0.00
P	Lincoln Planning Consult			\$0.00
P	ADU St. Stephen's: Accessory Dwelling Units project	\$ 26,000.00	\$ 20,865.00	\$20,865.00
P	TRORC Municipal Asst. (MTAP)	\$ 3,000.00	\$17,000.00	\$0.00
P	NRPC - CPRG	\$ 15,000.00	\$10,000.00	\$4,000.00
P	Municipal Vulnerability Index	\$ 12,500.00	\$0.00	\$0.00
P	EECBG Vergennes subcontract	\$ 38,200.00	\$26,000.00	\$35,000.00
P	EECBG 2.0			
P	VERTA / UVM project			\$0.00
P	Bond Bank Rural Water Supply Systems		\$199,855.00	\$75,000.00
	Subtotal Planning Revenue	\$ 679,500.00	\$976,220.00	\$852,009.00
	TRANSPORTATION PROJECTS (T)			
T	TRANS TPI (General Program)	\$ 245,000.00	\$230,000.00	\$202,027.00
T	Middlebury Exch Sidewalk project (STPBP(13)11)	\$ 3,000.00	\$1,000.00	\$0.00
T	Bridport Middle Road Culvert Scoping Study			\$0.00
T	ACCUD Management			
T	Lincoln Sidewalk Project			
T	New Haven Munger St.			
T	Walkbike Summit 2022			
T	CVRPC - TRPT Phase 3			
T	Grants In Aid - Asst. to Towns (Bridport, Bristol, Shoreham, Starksboro, Whiting, Cornwall, Salisbury)	\$ 3,750.00	\$3,750.00	\$3,750.00
T	MPM Weybridge, Bridport, Ferrisburgh and Bristol	\$ 8,000.00	\$12,000.00	\$12,000.00
T	CCRPC-RAISE Grant	\$ 20,000.00	\$20,000.00	\$38,000.00
	Subtotal Transportation Revenue	\$ 279,750.00	\$266,750.00	\$255,777.00
	NATURAL RESOURCE PROJECTS (NR)			
NR	Forest Integrity			
NR	ANR - WQ Project Development		\$0.00	\$0.00
NR	RRPC-604B WQ (25-26)		\$11,000.00	\$7,000.00
NR	CCRPC - WQ FY24-TBP	\$ 21,000.00	\$17,075.00	\$0.00
	CCRPC - WQ FY26-TBP			\$17,075.00
NR	CWSP FY23 (2023-CWSP-WID-04)	\$ 1,006,000.00	\$1,006,000.00	
T	ANR TRANS MRGP GIA PROJECT FY2022			

NR	CWSP (GR 2021-CWSP-WID-07) StartUp Grants		\$0.00	\$0.00
NR	CWSP (2024-CWSP-WID-07) O&M	\$ 20,000.00	\$0.00	\$0.00
NR	CWSP FY24 (2024-CWSP-WID-03) Basin 3	\$ 15,000.00	\$0.00	\$0.00
NR	CWSP SG-2603 Term 2			\$580,000.00
NR	Partnership Block Grant 2022 DEC	\$ 30,000.00		\$0.00
NR	MARC Flood Bylaws (FY24)		\$5,000.00	\$12,000.00
NR	MARC Brownfields FY27			\$0.00
NR	EPA Brownfields Assessment GR 00A01067	\$ 100,000.00	\$80,000.00	\$0.00
NR	Moosalamoo Master Plan	\$ 70,000.00	\$70,000.00	\$40,000.00
NR	Middlebury College Master Plan	\$ 50,000.00	\$0.00	\$0.00
	Subtotal NR Revenue	\$ 1,312,000.00	\$1,189,075.00	\$656,075.00
	EMERGENCY MANAGEMENT PROJECTS (EM)			
EM	Local Liasion	\$ 1,000.00	\$1,000.00	\$1,000.00
EM	EMPG-23 (02140-31044C-001)	\$ 50,000.00	\$25,000.00	\$50,000.00
EM	EDA Covid Disaster CEDS			\$0.00
EM	HMPG #02140-34000-106K			\$0.00
EM	BRIC-Panton Island	\$ 22,500.00		\$0.00
EM	BRIC-Management	\$ 300.00		\$0.00
EM	FRCF Hollow Brook (010)	\$ -		\$0.00
EM	FRCF Lewis Creek (011)	\$ 6,000.00		\$0.00
EM	Haz Mitigation Bristol Flats	\$ 2,000.00		\$0.00
EM	Hot Weather EM (GR 03420-09309)			\$0.00
EM	LHMPs (Addison, Waltham)	\$ 25,000.00	\$30,000.00	\$8,000.00
	Subtotal Emerg Mgmt Revenue	\$ 106,800.00	\$56,000.00	\$59,000.00
P	Act 172 Municipal Building Weatherization	\$ 65,000.00	\$50,000.00	\$35,000.00
	MERP			
	Interest Earned	\$ 10,000.00	\$2,000.00	\$2,500.00
	OTHER (NEW REVENUE)	\$ -		
	Other: Map printing	\$ -		
	TOTAL REVENUE	\$ 2,453,050.00	\$2,540,045.00	\$1,860,361.00
	EXPENSES			
	BUILDING			
	Rent	\$ 43,140.00	\$44,002.80	\$44,882.00
	Insurance(Liability, Business, and Inland Marine)	\$ 2,500.00	\$2,500.00	\$2,500.00
	Trash & recycling removal	\$ 500.00	\$500.00	\$500.00
	Repairs & misc building expenses	\$ 5,000.00	\$5,000.00	\$5,000.00
	Office cleaning service	\$ 2,200.00	\$2,200.00	\$2,500.00
	SUBTOTAL - Building	\$ 53,340.00	\$54,202.80	\$55,382.00
	GENERAL OFFICE/PROGRAM			
	Accounting	\$ 10,000.00	\$15,000.00	\$8,000.00
	Audit			\$10,000.00
	Advertising	\$ 2,000.00	\$3,000.00	\$3,000.00
	EV Charger	\$ -	\$0.00	\$2,000.00
	Dues Governmental Relations	\$ 15,000.00	\$10,000.00	\$7,000.00
	Dues/Sub/VSA/Library/Donations	\$ 5,000.00	\$5,000.00	\$5,000.00

	Public Officials Insurance	\$ 4,000.00	\$4,000.00	\$3,000.00
	Legal Fee	\$ 1,000.00	\$1,000.00	\$1,000.00
	Miscellaneous	\$ 2,500.00	\$2,500.00	\$1,000.00
	Meeting Expense	\$ 4,500.00	\$4,500.00	\$6,000.00
	Postage	\$ 1,000.00	\$1,000.00	\$500.00
	Copy Machine	\$ 5,000.00	\$5,000.00	\$5,000.00
	Printing/Publications	\$ 4,000.00	\$4,000.00	\$4,000.00
	Supplies/Office	\$ 2,500.00	\$2,500.00	\$3,500.00
	Computer Hardware	\$ -	\$5,000.00	\$6,000.00
	Software Subscriptions	\$ 20,000.00	\$25,000.00	\$9,000.00
	Telephone & Internet	\$ 8,000.00	\$8,000.00	\$9,500.00
	Training/Travel/Conference	\$ 3,000.00	\$3,000.00	\$8,000.00
	IT Systems & Services (incl cybersecurity)		\$0.00	\$25,000.00
	Website Redesign			\$15,000.00
	Website hosting			\$1,500.00
	Website Maintenance	\$ 1,500.00	\$1,500.00	\$1,500.00
	Equipment Maintenance	\$ 500.00	\$500.00	\$500.00
	SUBTOTAL - General	\$ 89,500.00	\$100,500.00	\$135,000.00
	GRANT EXPENSES			
P	DHCD (General Program)	\$ 3,000.00	\$3,000.00	\$3,000.00
P	Housing Navigator	\$ -	\$0.00	
P	Bond Bank Rural Water Supply Systems Chargepoint EV		\$50,000.00	\$500.00
P	MPG TA CONTRACTS(TP/ZB/SDR)	\$ 500.00	\$500.00	\$500.00
	Lamoille Health Equity	\$ -		\$0.00
P	ADUs St. Stephen's project	\$ 500.00	\$500.00	\$0.00
P	NRPC - CPRG	\$ -		\$250.00
P	TROC-Municipal Asst. (AKA: MTAP)	\$ -	\$15,000.00	\$0.00
P	EECBG 2.0			
P	Enhanced Energy Community Block Grant	\$ 200.00	\$4,000.00	\$500.00
P	Ferrisburgh Trail & Travel Master Plan	\$ 500.00		\$0.00
T	TPI (General Program)	\$ 6,000.00	\$6,000.00	\$6,000.00
	GIA expenses			\$250.00
	Middlebury Exch Sidewalk project			
NR	Middlebury College Master Plan	\$ 500.00		
	Municipal Vulnerability Index	\$ 200.00		
T	MPM Weybridge Slope Failure (MPM Bridport)	\$ 200.00	\$500.00	\$0.00
T	MPM Weybridge, Bridport, Ferrisburgh and Bristol			\$0.00
T	CCRPC-RAISE Grant	\$ 500.00	\$500.00	\$250.00
NR	RRPC-WQ 27-604B-01			\$250.00
NR	CCRPC - WQ FY27-TBP	\$ 500.00	\$500.00	\$1,000.00
NR	CWSP FY23 (GR 06140-2023-CWSP-WID-04)	\$ 2,000.00	\$2,000.00	\$0.00
NR	CWSP FY24 (GR 06140-2024-CWSP-WID-03) Basin 3	\$ -	\$0.00	
	CWSP SG-2603 Term 2			\$2,000.00

	MARC Floodplain bylaws			\$500.00
	Brownfields MARC			
	EPA Brownfields Assessment GR 00A01067	\$ 3,000.00	\$3,000.00	\$0.00
NR	Moosalamoo Master Plan	\$ 10,000.00	\$10,000.00	\$1,000.00
EM	Local Liasion			\$0.00
EM	EMPG	\$ 1,000.00	\$2,000.00	\$0.00
EM	LHMP (Orwell, Shoreham, Addison)	\$ 200.00	\$600.00	\$500.00
P	Act 172 Municipal Building Weatherization	\$ 15,000.00	\$1,000.00	\$500.00
	MERP			
	SUBTOTAL	\$ 43,800.00	\$99,100.00	\$27,089.54
	CAPITAL BUDGET			
	Equipment/Depreciation	\$ -	\$0.00	
	Office computers	\$ 8,000.00	\$10,000.00	\$0.00
	Furniture/ AV Conf Room	\$ 10,000.00	\$10,000.00	\$5,000.00
	SUBTOTAL	\$ 18,000.00	\$20,000.00	\$5,000.00
	Staff Labor Expenses			
	Salaries	\$ 610,000.00	\$756,000.00	\$700,000.00
	TAXES: FICA/MED/CHILD CARE	\$ 49,349.00	\$61,160.40	\$56,630.00
	INSURANCE:			
	Unemployment Comp	\$ 2,000.00	\$2,000.00	\$2,000.00
	Employee/Life/Disability	\$ 4,100.00	\$4,100.00	\$4,000.00
	Health Insurance/HSA	\$ 115,000.00	\$121,000.00	\$133,100.00
	Vision Insurance	\$ 700.00	\$700.00	\$1,300.00
	Delta Dental Ins.	\$ 3,000.00	\$3,000.00	\$3,000.00
	Workers Comp Ins	\$ 1,500.00	\$2,500.00	\$2,300.00
	Retirement	\$ 48,700.00	\$58,920.00	\$49,000.00
	SUBTOTAL	\$ 834,349.00	\$1,009,380.40	\$951,330.00
	CONSULTANTS:			
	DHCD (General Program)	\$ 55,000.00	\$55,000.00	\$60,000.00
P	MPG TA Contracts (TP/ZB/SDR)			\$0.00
P	Water Supply Systems Aid - Other RPCs		\$144,855.00	\$50,000.00
	Lamoille Health Equity			\$0.00
	St. Stephen's: Accessory Dwelling Units project	\$ 25,000.00	\$20,000.00	\$20,000.00
	NRPC - CPRG		\$0.00	\$0.00
	EECBG 2.0			
	Enhanced Energy Community Block Grant	\$ 35,000.00	\$0.00	\$0.00
	VERTA / UVM project			\$0.00
T	TRANS TPI (General Program)	\$ 60,000.00	\$70,000.00	\$50,000.00
T	Middlebury Exch Sidewalk project			
T	MPM Weybridge Slope Failure (MPM Bridport)			\$0.00
NR	Moosalamoo Master Plan	\$ 20,000.00		\$0.00
	RAISE Grants			\$0.00
NR	RRPC-WQ 22-604B-01			\$0.00
NR	CCRPC - WQ FY22-TBP	\$ 1,000.00	\$1,000.00	\$0.00
NR	CWSP FY23 (GR 06140-2023-CWSP-WID-04)	\$ 900,000.00	\$900,000.00	\$0.00
NR	CWSP FY24 (GR 06140-2024-CWSP-WID-03)			\$0.00
	Basin 3			
NR	CWSP SG-2603 Term 2			\$495,000.00

NR	Partnership Block Grant 2022 DEC	\$ 29,000.00		\$0.00
NR	CCRPC - WQ FY26-TBP			\$0.00
NR	Brownfields MARC			\$0.00
NR	MARC Flood Bylaws (FY24)			\$0.00
	EPA Brownfields Assessment GR 00A01067	\$ 90,000.00	\$70,000.00	\$0.00
EM	Local Liasion			\$0.00
EM	EMPG			\$0.00
EM	BRIC-Panton Island	\$ 22,500.00		\$0.00
EM	FRCF Lewis Creek (011)	\$ 5,600.00		\$0.00
EM	LHMPs (Cornwall Orwell Shoreham Addison Monkton)		\$3,000.00	\$0.00
P	Act 172 MERP	\$ 30,000.00	\$0.00	\$0.00
	AMERICORP Host	\$ 9,000.00	\$0.00	\$0.00
	SUBTOTAL	\$ 1,282,100.00	\$1,263,855.00	\$675,000.00
	CONTINGENCY			
	TOTAL EXPENSES	\$ 2,321,089.00	\$2,547,038.20	\$1,848,801.54

ADDISON COUNTY REGIONAL PLANNING COMMISSION ROLL CALL

ADDISON	D	Bob Schatz	___	PANTON	D	James Dayton	___	
	D		___		A		___	
	A	Chris Stackhouse	___	RIPTON	D	Jeremy Grip	___	
	A		___		A	Jonathan Heppell	___	
BRIDPORT	D	Edward Payne	___	SALISBURY	D		___	
	D	Steve DeCarlo	___		D		___	
	A	Renee Brodeur	___		A		___	
	A		___		A		___	
BRISTOL	D	Peter Grant	___	SHOREHAM	D	Nick Causton	___	
	D	Ron Dendas	___		D		___	
	D		___		A		___	
	A	William Sayre	___		A		___	
	A		___					
	A		___					
CORNWALL	D	Stan Grzyb	___	STARКСBORO	D	Herb Olson	___	
	D	Anna Burns	___		D	Tom Perry	___	
	A		___		A	Rich Warren	___	
	A		___		A		___	
FERRISBURGH	D	Tim Davis	___	VERGENNES	D	Shannon Haggett	___	
	D	Arabella Holzapfel	___		D	Cheryl Brinkman	___	
	D	Steve Huffaker	___		A	Don Ferris	___	
	A		___		A		___	
	A		___					
	A		___					
GOSHEN	D	Jim Pulver	___	WALTHAM	D	Lisa Sausville	___	
	A	Chad Chamberlain	___		A	Jeff Glassberg	___	
LEICESTER	D	Diane Benware	___	WEYBRIDGE	D	Gioia Kuss	___	
	D	Tom Barker	___		A		___	
	A		___					
	A		___					
LINCOLN	D	Steve Revell	___	WHITING	D	Jennifer Erwin	___	
	D	Jo Jackson	___		A		___	
	A	Tim McGowan	___					
	A		___					
MIDDLEBURY	D	Melanie Sands	___	CITIZEN INTEREST		REPRESENTATIVES		
	D	Hugh McLaughlin	___	ADDISON COUNTY	D		___	
	D	Philip Pedlikin	___	CHAMBER OF	A	Phil Summers	___	
	A		___	COMMERCE				
	A		___					
	A		___					
MONKTON	D	Stephen Pilcher	___	HOPE	D	Jeanne Montross	___	
	D	Debra Sprague	___		A	Skip Wyer	___	
	A		___	OTTER CREEK AUDUBON SOCIETY	D	Ron Payne	___	
	A		___		A	Marcia Parker	___	
NEW HAVEN	D	Jim Walsh	___	ADDISON COUNTY FARM BUREAU	D	Charles Roy	___	
	D	Harvey Smith	___		A		___	
	A	Kathy Cahill	___	OC NATURAL RESOURCE CONSERVATION DIST	D	John Roberts	___	
	A		___		A		___	
ORWELL	D	Sharon Macedo	___	ADDISON COUNTY ECONOMIC DEVELOPMENT CORP	D	Alex Armani-Munn	___	
	D	Joe Andriano	___		A	Richard McKerr	___	
	A	Daniel Redondo	___					
	A	Cian Quinn	___					

EXECUTIVE BOARD

Chair: Shannon Haggett
 Vice chair: Joe Andriano
 Secretary: Cheryl Brinkman
 Treasurer: Tim Davis
 At Large: Arabella Holzapfel, Steve Pilcher, Harvey Smith

STAFF

Executive Director: *Adam Lougee*
 Transportation Planner & Asst. Dir.: *Mike Winslow*
 Director of Operations & Finance: *Rebecca Elder*
 Finance Admin Assistant: *Kerry Dashnaw*

Community Planners:

Katie Raycroft-Meyer & Danelle Birong
 Emergency Management Planner: *Andrew L'Roe*
 Energy Planner: *Jolyon Larson*
 GIS Data Manager/Natural Resources Planner:
Hannah Andrew