



General Expectations of Members of the Addison County Regional Planning Commission

Dear Member of the Addison Community:

Thank you for considering becoming a member of the Addison County Regional Planning Commission. Listed below are some general expectations of our member commissioners for your consideration. Please feel free to contact me, Adam Lougee, Executive Director, alougee@acrpc.org if you have additional questions about our mission, workplan, and budget.

- **Attend at least 9-10 meetings.** Meetings are held once per month on the 2nd Wednesday of each month from 7:00p.m. to 8:30p.m., except for the month of August when there is no meeting.
- **Membership on 1 Committee.** Committees are either standing or ad-hoc and generally meet on an as-needed basis, except for the Transportation Advisory Committee, which meets on the 3rd Wednesday of the month at the Planning Commission offices at 6:30 p.m. A list and description of currently active committees and their members is available.
- **Liaison for Municipality.** Each member of the Regional Planning Commission is appointed by their legislative body. Each commissioner should serve as a liaison between the municipality they represent and the Regional Planning Commission. Each should inform the Selectboard, Planning Commission, or other community groups in their municipality of the issues discussed at the Regional Planning Commission meetings or resources available from the Commission staff. Likewise, each should inform the Regional Planning Commission or its staff of the needs of the community they represent.
- **Community Involvement and Support.** Each member should serve as an informal representative of and advocate for the Addison County Regional Planning Commission and its programs when interacting with other members of the community.