

TRANSPORTATION ADVISORY COMMITTEE MEETING

Wednesday, September 16, 2026

Addison:	Marty Haitz	Orwell:	Andrea Treadway (chair)
Bridport:	Sharon Macklin	Panton:	
Bristol:		Ripton:	Norm Tjossem
Cornwall:		Salisbury:	
Ferrisburgh:		Shoreham:	
Goshen:		Starksboro:	
Leicester:	Diane Benware	Vergennes:	Shannon Haggett
Lincoln:		Waltham:	
Middlebury:	Laura Asermiley	Weybridge:	
Monkton:	Tom Steadman	Whiting:	
New Haven:			
ACRPC Staff	Mike Winslow, Rebecca Elder	Other	AZ Larson (Bristol), Stephanie Magnan (SEAM Solutions)

AGENDA

- Call to Order: 6:30PM
- Amendments to the Agenda
- Welcome and Introductions
- Approval of [Minutes from August](#) meeting . Moved by Shannon. Second by Tom. All in favor.
- Asset Management Planning – Report from FY26 TAC grants to Bridport, Cornwall, Ripton, and Shoreham – Stephanie Magnan, SEAM Solutions
 - Stephanie was retained to conduct asset management plans for the four towns above

- She reviewed the Shoreham plan with the note that the other towns were similar
- Asset management plans formalize the work and knowledge of the road foremen to assist towns in budgeting based on data
- The plan compiles data on assets and identifies gaps
- The goal is to maintain and replace assets before they fail
- Stephanie met with the towns to identify resources. In doing so, all four towns identified a desire to better track and map work and pull the information into a spreadsheet
- Examined roads, bridges, culverts, guardrails, and equipment (except for Ripton as they do not have town-owned equipment)
- Used VTrans center line data, bridge inspection reports, and VTculverts, and VTDEC Road Erosion Inventories. Guardrail data were collected in summer 2026 by an ACRPC intern.
 - Pavement condition has not been assessed. That's a gap towns will need to fill.
- Created a spreadsheet with multiple tabs to host the information collected
- Used the spreadsheet to put together a plan for projects. Plan made recommendations for financing and prioritizing projects.
- Also used local hazard mitigation plans to identify projects
- Analyzed pavement costs over the last seven years to make a prediction about inflation of prices moving forward. Used VTrans historical bid data, but towns can adjust with their own numbers. In order to keep up with a milage based paving goal, towns will need to increase budgets to get the same amount of work done.
- Utilized All State Materials spreadsheet for valuing assets and setting a pavement/maintenance plan
- Developing an ESRI based mobile app to collect activity data. Usable in the field or at the desktop. App is tied to the spreadsheet to ease updates and facilitate reporting to selectboards.
- Andrea asked how other towns can get the app. ACRPC can host the data and the app.
- App is being built outside the state environment, which may lead to some redundancies in data reporting
- Tom asked why towns were reluctant to use bonds. Some towns would see it as an unnecessary burden. Can treat paving as routine maintenance.

- Sharon suggested the Bridport plan will be very helpful. It expands the capacity of the towns.
- The TAC expressed their appreciation for Stephanie's work. Andrea said she was very excited about the app being developed.
- TAC Grant Requests - vote
 - Ferrisburgh – has withdrawn their request for asset management planning. They have decided to try and complete the work in house.
 - Bristol - downtown access study
 - AZ noted that Bristol is looking for safety and speed studies
 - They want to focus efforts on their downtown core, which has pedestrian and traffic issues. Have identified 72 crashes in the study area
 - Many residents have brought up concern about speeds in downtown.
 - Tom wondered if Bristol had ideas about what they wanted to pursue. Bristol is currently going through a town plan update and would like to incorporate potential changes in the update.
 - Laura suggested the solution to speeding is in better road design
 - Mike asked about a Better Connections grant. That includes stormwater. They felt that they would use these funds to focus on transportation. Mike suggested he and AZ touch base to go over those grants.
 - Bristol would also be willing to phase the study and accept a lower amount
 - Monkton - parking in the downtown village area
 - New Haven - traffic calming measures on VT17 through the center of town
 - Mike gave an update on what VTrans has said about New Haven. Proposed solutions would need to be accepted by VTrans. Funding would best be used in developing a community consensus and building that into the town plan.
 - TAC members discussed the funding options. Motion to provide transportation planning for Bristol and Monkton, and request to ACRPC to facilitate with New Haven about traffic calming. Motion by Shannon. Second by Norm. All in favor
- Transportation Updates from Mike

- [Better Connections Grants](#) - Pre-application meetings need to occur by 10/16 and Applications are due on 10/30.
- [Better Roads Grants](#) – FY28 applications are now open. Applications are due by 10/30. ACRPC is available to assist with grant development.
- [AARP Placemaking Grants](#) – up to \$4,000. Due October 9. Proposals need to focus on those age 50+.
- Mike announced that long term TAC member and community figure Bill Finger passed away last month
- Other Business/Roundtable
 - The TAC held a discussion about methods to encourage attendance. Andrea suggested we serve food at the meetings. The TAC discussed moving the time or providing food.
 - The TAC asked staff to conduct a poll of members about what would get members to meetings
 - Monkton – Selectboard recently had a presentation from Ken Lambert about a grant search tool he has developed. The tool produced many opportunities for municipalities
 - Leicester is preparing for a stronger winter due to the predicted El Nino. That means paying extra attention to removing dead trees along the roadway
 - Orwell has a new salt shed and it is full. They did not get a state bid for the salt. They ended up paying \$2/ton less with Barretts
- Adjourn 20:05

Note: adopted meeting minutes are also available online at the ACRPC website under agendas and minutes. For your convenience, the latest version of the TAC Bylaws are linked here also: <http://www.acrpc.org/transportation/>

2026 TAC MEETING SCHEDULE

	October 21
November 18	December - no meeting